

COMMUNITY HIGH SCHOOL DISTRICT 117
COUNTY OF LAKE, LAKE VILLA, ILLINOIS 60046
MINUTES OF REGULAR MONTHLY MEETING OF THE BOARD OF EDUCATION
WEDNESDAY, SEPTEMBER 20, 2017 6:30 P.M.

Present

Absent

BOARD MEMBERS

Mr. Wayne A. Sobczak, President

Mr. Bart Winkler

Mr. Geoffrey Guttschow, Vice President *(arrived 6:33pm)*

Mrs. Sandy Jacobs, Secretary

Ms. Ellen Ipsen

Mr. Bruce Pagni

Mr. Ronald Vickers

ADMINISTRATION

Mr. James McKay, Superintendent

Ms. Jennifer Nolde, Asst. Superintendent

Dr. Brie Cederna, Asst. Superintendent

Dr. Bradford Hubbard, Asst. Superintendent

Mr. David Newberry, Principal

Mr. Eric Hamilton, Principal

STUDENT AMBASSADORS

Charles Wagner, ACHS

Za'Tozia Duffie-Walker, ACHS

Tyler Schneiderheinze, LCHS

Samantha Heft, LCHS

RECORDING SECRETARY

Mrs. Nancy Hendrickson

The regular meeting of the Board of Education of Community High School District 117 was held on Wednesday, September 20, 2017 at the Library at Lakes Community High School in Lake Villa, Illinois. Mr. Wayne Sobczak, President, presided over the meeting, calling it to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

None

PUBLIC HEARING – BUDGET FY 2018

Ms. Nolde gave a presentation highlighting the FY 2018 Budget. Information included a re-cap of 2017 Budget, Evidence Based Funding Model, 2016 Extension, Staffing, Revenue & Expenditures by Fund, Transportation, Projected Fund Balances, and Financial Profile.

At 6:45 pm Mr. Sobczak opened the Public Hearing to receive oral testimony or public comments on the Budget for FY 2018.

No oral or written testimony was given.

At 6:47 pm Mr. Vickers moved the Public Hearing on the Budget for FY 2018 be closed. Second by Mr. Pagni.

Roll Call Vote: Ayes: Guttschow, Ipsen, Jacobs, Pagni, Vickers, Sobczak
 Nays: None Absent: Winkler Motion Carried.

WELCOME STUDENT AMBASSADORS

Mr. Sobczak welcomed the Student Ambassadors for 2017-18: Charles Wagner, Antioch Community High School; and Tyler Schneiderheinze, and Samantha Heft, Lakes Community High School.

PRESENTATIONS

Lakes Community High School’s School Improvement Plan was presented by staff members: Dave Newberry, Jori Bowen, Rebecca Holst, Kurt Rowells, Mark Ring, Jennifer Harrington; Students: Tyler Schneiderheinze, Samantha Heft, Payton Higgins, Hailey Kobeski; and Booster Club members: Carrie Starguard and Chris Jones. The Administrators highlighted LCHS successes and 2017-18 goals. The students described the different events student participate in to promote student leadership and the various events to increase involvement in school activities. The Booster Club members discussed their purpose to LCHS and how they raise funds to provide financial assistance to various athletic, academic, and extra-curricular activities. They also discussed their financial oversight measures to ensure transparency and appropriate practices.

CONSENT AGENDA

Mr. Vickers moved the Board approve the consent agenda items by one motion. Second by Mr. Pagni.

Roll Call Vote: Ayes: Ipsen, Jacobs, Pagni, Vickers, Guttschow, Sobczak
 Nays: None Absent: Winkler Motion Carried.

APPROVAL OF MINUTES*

- Regular Meeting, August 17, 2017*
- Closed Meeting, August 17, 2017*

PERSONNEL

	<u>NAME</u>	<u>SCHOOL</u>	<u>POSITION</u>	<u>RATE/LEVEL</u>	<u>EFFECTIVE</u>
A.	<u>Employment – Certified Staff*</u>				
a.	Elliott Hile	LCHS	Fine Arts	.6 to .9	2017-18
b.	Dave Austin	LCHS	.1 overload		9/5-12/2
c.	Callie Tillett	LCHS	.1 overload		9/5-12/22
d.	Theresa Bachert	LCHS	.1 overload		9/5-12/22
e.	Sophia Liarakos	LCHS	.025 overload		9/5-12/22
B.	<u>Employment – Long Term Sub*</u>				
a.	Emmy Spetz	LCHS	English Teacher	BA/1	8/30-11/3/17
b.	Kathy Ruano	ACHS	ESP	\$14.75/hr	9/11-?
C.	<u>Employment – Increment Positions*</u>				
a.	Chad Rusk	ACHS	Mentor	\$500	2017-18
b.	Gregg Henning	ACHS	Mentor	\$650	2017-18
c.	Kelly Lindgren	ACHS	Mentor	\$650	2017-18
d.	Tom Deichsel	ACHS	Mentor	\$650	2017-18
e.	Darcy Peck	ACHS	Mentor	\$650	2017-18

COMMUNITY HIGH SCHOOL DISTRICT 117
 BOARD OF EDUCATION MINUTES
 Wednesday, September 20, 2017

f.	Tami Ribbens	LCHS	Mentor	\$650	2017-18
g.	Lauren Gusler	LCHS	Mentor	\$650	2017-18
h.	Bryan Plinske	LCHS	Mentor	\$650	2017-18
i.	Paige Lehman	LCHS	Mentor	\$650	2017-18
j.	Sarah Morley	LCHS	Mentor	\$650	2017-18
k.	Christine Gialo	LCHS	Mentor	\$650	2017-18
l.	Debra Kaiserlian	LCHS	Mentor	\$650	2017-18
m.	Cara Stronsky	LCHS	Mentor	\$650	2017-18
n.	Vikki Ecker	LCHS	Mentor	\$1,000	2017-18
o.	Lindsay Schwisow	ACHS	Mentor	\$1,300	2017-18
p.	Theresa Bachert	LCHS	Mentor	\$1,300	2017-18
q.	Brian Cardarella	LCHS	Fall Ath Supv	6/1	2017-18
r.	John Troesch	LCHS	Weight Rm Supv	6/3	2017-18
s.	Kevin McAlpine	LCHS	Asst. Football .5	2/7	2017-18
t.	Kelly McCracken	ACHS	Asst. NHS	5/5	2017-18
u.	Neil Farlow	ACHS	Sequoit Sidekicks	6/3 .3	2017-18
v.	Marni Polakow	ACHS	Sequoit Sidekicks	6/3 .3	2017-18
w.	Jamie Atkinson	ACHS	Sequoit Sidekicks	6/3 .3	2017-18
x.	Jason Miller	LCHS	Asst. Football .5 to 1.0	2/8	2017-18
y.	Dan Jazo	LCHS	Asst. CC (.5)	3/8	2017-18
z.	Shelby Lawson	LCHS	Spanish Club	6/1	2017-18
aa.	Kara Graham	LCHS	Alt. Ed (7 th)	\$3,500	2017-18
bb.	Kyle Naughton	LCHS	Broadcast (1 st sem)	2/1	2017-18
cc.	Roger Lass	LCHS	Asst. Field Hockey	3/1 .5	2017-18
D.	<u>Employment – Volunteer Coaches*</u>				
a.	Jakub Luba	LCHS	Percussion		2017-18
E.	<u>Resignations – Increment Positions*</u>				
a.	John Troesch	LCHS	Fall Ath Supv		2017-18
b.	Chris Hoeller	LCHS	Asst. Football		2017-18
c.	Neil Farlow	ACHS	Asst. Wrestling		2017-18
d.	Kate Kiefer	LCHS	Literary Magazine		2017-18
e.	Don Pesceone	LCHS	Color Guard/Winter Guard		10/22/17
F.	<u>Request for Extended Sick Leave*</u>				
a.	Sandra Landrey	Allendale	Teacher		Intermittent
b.	Janet Heckinger	ACHS	Prof. Support Personnel		9/21-10/2/17
G.	<u>Approval of Student Teacher*</u>				
a.	Katherine King	LCHS	Science		Spring 2018

FINANCE/BUSINESS

FOIA*

One FOIA was received and responded to.

Approval of Bills and Payroll*

Fund 10 - Education	\$3,421,978.86
Fund 20 – Building	\$1,161,027.86
Fund 40 – Transportation	\$123,585.70
Fund 50 – IMRF/Social Security	\$60,149.51

REPORT FROM THE BUSINESS OFFICE

Finance Committee Meeting

Ms. Nolde reported on the meeting held September 11, 2017. The committee discussed the Illinois Evidence Based Funding Model and the final budget. The Committee elected to abate taxes in the amount of \$750,000.

2017-18 Budget Hearing

Motion: Mr. Vickers moved the Board approve the 2017-18 Budget as presented. Second by Mr. Guttschow.

Roll Call Vote: Ayes: Jacobs, Pagni, Vickers, Guttschow, Ipsen, Sobczak
 Nays: None Absent: Winkler Motion Carried.

2017 Abatement

President Sobczak read the following:

RESOLUTION authorizing abatement of taxes levied for the year 2017 to pay debt service on General Obligation School Bonds, Series 2000, of Community High School District No. 117, Lake County, Illinois

WHEREAS, by resolution, the Board of Education (the "Board") of Community High School District No. 117, Lake County, Illinois (the "District"), authorized the issuance General Obligation School Bonds, Series 2000 (the "Bonds") in the amount of \$735,000, and the levy of direct annual taxes to pay the interest and principal on the Bonds; and

WHEREAS, the Board caused a copy of the Bond Resolution to be filed in the Office of the County Clerk of Lake County, Illinois (the "County Clerk"); and

WHEREAS, the Board hereby determines that it is necessary and in the District's best interest that a portion of the taxes levied for the year 2017 to pay the interest and principal on the Bonds be abated.

NOW THEREFORE, Be it and It is Hereby Resolved by the Board of Education of Community High School District No. 117, Lake County, Illinois, as follows:

Section 1. The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true, and correct and does incorporate them in to this resolution by this reference.

Section 2. A portion of the taxes levied for the year 2017 in the Bond Resolution shall be abated by the amount of \$735,000 (the "Abatement Amount"). The amount of taxes levied pursuant to the Bond Resolution for the year 2017 to pay interest and principal on the Bonds, the Abatement Amount for said year, and the remainder of the taxes levied which are to be extended for said year to pay interest and principal on the Bonds are as follows:

<u>Levy Year</u>	<u>Amount Levied</u>	<u>Abatement Amount</u>	<u>Remainder to be Extended</u>
2017	\$7,580,000	\$735,000	\$6,845,000

Section 3. Upon the adoption of this resolution, the Secretary of the Board shall file or cause to be filed a certified copy of this resolution with the County Clerk, and the County Clerk is hereby directed, and it shall be the duty of the County Clerk, to abate said taxes levied for the year 2017 and to be extended the remainder of the taxes to pay the interest and principal on the Bonds, in accordance with the provisions hereof.

Section 4. This resolution shall be in full force and effect upon its adoption.

Mr. Vickers moved the Board approve Resolution to Abate Taxes, in the Debt Service Fund, in the amount of \$750,000. Second by Mr. Pagni.

Roll Call Vote: Ayes: Pagni, Vickers, Guttschow, Ipsen, Jacobs, Sobczak
 Nays: None Absent: Winkler Motion Carried.

Single and Small Group Transportation

Mr. Vickers moved the Board approve the Top-Line Transportation contract extension, for the 2017-18 school year at a rate change of 3.5% as recommended. Second by Mr. Pagni.

Roll Call Vote: Ayes: Vickers, Guttschow, Ipsen, Jacobs, Pagni, Sobczak
 Nays: None Absent: Winkler Motion Carried.

2017 Audit

Mr. Vickers moved the Board accept the proposal of Eder Casella, in the amount of approximately \$20,125, to prepare the 2017 fiscal year audit as recommended. Second by Mrs. Jacobs.

Roll Call Vote: Ayes: Guttschow, Ipsen, Jacobs, Pagni, Vickers, Sobczak
 Nays: None Absent: Winkler Motion Carried.

Edwards Road Lease

Mr. Pagni moved the Board approve the Settlement Agreement and Release based on attorney recommendation. Second by Mr. Vickers.

Roll Call Vote: Ayes: Ipsen, Jacobs, Pagni, Vickers, Guttschow, Sobczak
 Nays: None Absent: Winkler Motion Carried

American Express

Ms. Nolde gave accolades to Kim LaPlant for working diligently to continue the rebate program with American Express. The district received \$20,702 last year and collectively \$86,730 over the last four years.

Summer Projects – Status Update

Ms. Nolde noted summer projects were coming to a close with all complete but Sound Deadening, RTU repairs, Circulation Pumps, and RTU replacements.

GOVERNANCE

6th Day of Enrollment

6 th Day Enrollment	<u>17-18</u>	<u>16-17</u>
ACHS	1348	1329
LCHS	<u>1377</u>	<u>1356</u>
TOTAL	2725	2685

2016-17 Recognition of Schools

CHSD 117 received FULL RECOGNITION status for 2016-17.

IASB Membership 2017-18

CHSD 117 continues membership in IASB for 2017-18.

Upcoming Events

- October 11, 2017 – IASB Fall Lake Division Meeting – DoubleTree by Hilton @ 510 E. Route 83, Mundelein
- November 17-19, 2017 – Joint Annual Conference – Embassy Suites

QUESTIONS/COMMENTS – BOARD MEMBERS

Mr. Vickers inquired what the Board needs to prepare in regard to Board Policy reviews. Superintendent McKay explained that each month Administrators will highlight topics covered in each section as well as policies that have changed over the course of the year.

CLOSED SESSION

At 7:55 pm Mr. Vickers moved the Board enter into Closed Session for the purpose of discussing the following exceptions to the Open Meetings Act:

- a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1)
- b. Student disciplinary cases. 5 ILCS 120/2(c) (9)

Second by Mrs. Ipsen.

Roll Call Vote: Ayes: Jacobs, Pagni, Vickers, Guttschow, Ipsen, Sobczak
Nays: None Absent: Winkler Motion Carried.

Motion to Come out of Closed Session

At 8:19 pm Mr. Vickers moved the Board come out of Closed Session. Second by Mrs. Jacobs

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

ADJOURNMENT

At 8:20 pm Mr. Guttschow moved the September 20, 2017 meeting of Community High School District 117 Board of Education be adjourned. Second by Mrs. Ipsen.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

The meeting adjourned at 8:20 pm.

President

Secretary