The regular monthly meeting of the Board of Education of Community High School District 117 was held on Thursday June 19, 2014 in the Library at Antioch Community High School. Mr. Ronald Vickers, Vice President, presided over the meeting, calling it to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS
None

PRESENTATIONS
Mr. Ryan Miles, Chief Technology Officer presented dashboards that he, Nick Schock and Jim McKay have been creating. Discussion was held what types of dashboard information the board would like the public to view.

CONSENT AGENDA
Mrs. Jacobs moved the Board approve the following consent agenda items (indicated by*) by one motion. Second by Mr. Winkler.

Roll Call Vote: Ayes: Guttschow, Jacobs, Winkler, Vickers
Nays: None Absent: Ciko, Mathias, Sobczak Motion Carried.
### APPROVAL OF MINUTES*
- Regular Meeting, May 15, 2014
- Closed Meeting, May 15, 2014

### PERSONNEL*

**A. Employment – Certified Staff***

<table>
<thead>
<tr>
<th>Name</th>
<th>School</th>
<th>Position</th>
<th>Rate/Level</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Susan Soukup</td>
<td>District</td>
<td>Administrator</td>
<td>$375/day</td>
<td>2014-15</td>
</tr>
<tr>
<td>Leona Sweiton</td>
<td>ACHS</td>
<td>Special Ed</td>
<td>MA30/Step 5</td>
<td>2014-15</td>
</tr>
<tr>
<td>Melissa Moore</td>
<td>ACHS</td>
<td>Science</td>
<td>MA, Step 4</td>
<td>2014-15</td>
</tr>
<tr>
<td>Shannon Kourba</td>
<td>LCHS</td>
<td>Math</td>
<td>BA, Step 1</td>
<td>2014-15</td>
</tr>
<tr>
<td>Sarah Gersowsky</td>
<td>LCHS</td>
<td>Math</td>
<td>BA, Step 1</td>
<td>2014-15</td>
</tr>
<tr>
<td>Lauren Tobin</td>
<td>LCHS</td>
<td>Math</td>
<td>BA, Step 1</td>
<td>2014-15</td>
</tr>
<tr>
<td>Paige Comito</td>
<td>LCHS</td>
<td>Psychologist</td>
<td>MA30, Step 1</td>
<td>2014-15</td>
</tr>
<tr>
<td>Michelle Joziwick</td>
<td>LCHS</td>
<td>Visual Arts</td>
<td>BA, Step 3</td>
<td>2014-15</td>
</tr>
<tr>
<td>Randie-Lynn Bullock</td>
<td>LCHS</td>
<td>Social Studies</td>
<td>BA, Step 2</td>
<td>2014-15</td>
</tr>
<tr>
<td>Aryan Haren</td>
<td>Dist</td>
<td>Addl. Adm. Duties</td>
<td>$445/day</td>
<td>2013-14</td>
</tr>
</tbody>
</table>

**B. Employment – Summer School 2014***

<table>
<thead>
<tr>
<th>Name</th>
<th>School</th>
<th>Position</th>
<th>Hours</th>
<th>Rate/hr</th>
</tr>
</thead>
<tbody>
<tr>
<td>Howard Citron</td>
<td>ACHS</td>
<td>APEX Tutor</td>
<td>40</td>
<td>$44.63</td>
</tr>
<tr>
<td>Jenna Ludden</td>
<td>ACHS</td>
<td>Spec Ed</td>
<td>60</td>
<td>$44.63</td>
</tr>
<tr>
<td>Keith West</td>
<td>LCHS</td>
<td>Fr Academy/Eng</td>
<td>8.5</td>
<td>$44.63</td>
</tr>
<tr>
<td>Jamie Atkinson</td>
<td>ACHS</td>
<td>Spec Ed</td>
<td>20</td>
<td>$44.63</td>
</tr>
<tr>
<td>Julie Shepard</td>
<td>LCHS</td>
<td>Fr. Academy/ESP</td>
<td>80</td>
<td>$24.37</td>
</tr>
<tr>
<td>Michelle Curtis</td>
<td>LCHS</td>
<td>SPED/ESP</td>
<td>80</td>
<td>$17.24</td>
</tr>
<tr>
<td>Megan Webster</td>
<td>ACHS</td>
<td>Int Math</td>
<td>42.5</td>
<td>$44.63</td>
</tr>
</tbody>
</table>

**C. Employment - Increment Positions***

<table>
<thead>
<tr>
<th>Name</th>
<th>School</th>
<th>Position</th>
<th>Stipend</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sophia Liarakos</td>
<td>LCHS</td>
<td>Science Dept. Chair</td>
<td>$8,500</td>
<td>2014-15</td>
</tr>
<tr>
<td>Grant Murray</td>
<td>ACHS</td>
<td>Social St Dept. Chair</td>
<td>$8,500</td>
<td>2014-15</td>
</tr>
<tr>
<td>Catharine Gertych</td>
<td>ACHS</td>
<td>Broadcast Journalism</td>
<td>2A</td>
<td>2014-15</td>
</tr>
<tr>
<td>Toni Knar</td>
<td>LCHS</td>
<td>Asst. Girls Basketball</td>
<td>2A</td>
<td>2014-15</td>
</tr>
<tr>
<td>Stephen Rose</td>
<td>ACHS</td>
<td>Civilization Club</td>
<td>6D</td>
<td>2014-15</td>
</tr>
<tr>
<td>Andrew VanHerik</td>
<td>ACHS</td>
<td>Model UN</td>
<td>6A .5</td>
<td>2014-15</td>
</tr>
<tr>
<td>Tony Borchert</td>
<td>ACHS</td>
<td>Psychology Club</td>
<td>6C</td>
<td>2014-15</td>
</tr>
<tr>
<td>Donna Corcoran</td>
<td>ACHS</td>
<td>DECA</td>
<td>5D</td>
<td>2014-15</td>
</tr>
<tr>
<td>Korrina Miller</td>
<td>LCHS</td>
<td>Head Cheer Fall</td>
<td>3C</td>
<td>2014-15</td>
</tr>
<tr>
<td>Korrina Miller</td>
<td>LCHS</td>
<td>Head Cheer Winter</td>
<td>3C</td>
<td>2014-15</td>
</tr>
<tr>
<td>Kurt Sooley</td>
<td>LCHS</td>
<td>SAP</td>
<td>$3,000</td>
<td>2014-15</td>
</tr>
<tr>
<td>Eric Born</td>
<td>LCHS</td>
<td>SAP</td>
<td>$3,000</td>
<td>2014-15</td>
</tr>
<tr>
<td>Sara Lesinski</td>
<td>LCHS</td>
<td>Broadcast Journalism</td>
<td>2A</td>
<td>2014-15</td>
</tr>
<tr>
<td>Amanda Dahlem</td>
<td>ACHS</td>
<td>Auditorium Tech</td>
<td>$15,000</td>
<td>2014-15</td>
</tr>
<tr>
<td>Duane Thiele</td>
<td>LCHS</td>
<td>Auditorium Tech</td>
<td>$5,000</td>
<td>2014-15</td>
</tr>
<tr>
<td>Meghan Reilly</td>
<td>LCHS</td>
<td>Auditorium Tech</td>
<td>$8,000</td>
<td>2014-15</td>
</tr>
<tr>
<td>Nancy Hendrickson</td>
<td>Dist</td>
<td>Board Stipend</td>
<td>$3,240</td>
<td>2014-15</td>
</tr>
<tr>
<td>ACHS spring sports and activity sponsors per exhibit</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
D. Employment – Non-Certified Staff*
   a. Stephanie Geiger ACHS St Services Secretary $22/hr. 2014-15
   b. Elizabeth Sprague District Bookkeeper $23.50/hr. 2014-15
   c. William Budd LCHS Paraprofessional $16.91/hr. 2014-15
   d. Nancy Hendrickson District Addl HR Duties $50/day 5/19/14
   e. Tammy Shannon District Addl HR Duties $40/day 5/19/14

E. Employment – Summer Help – Maintenance*
   a. Stuart Schwagerman $8.25/hr June 9 – August 8, 2014
   b. Sara Petty $8.25/hr June 9 – August 8, 2014
   c. Derrick Ellis $8.25/hr June 9 – August 8, 2014
   d. Peyton Morrow $8.25/hr June 9 – August 8, 2014
   e. Eric Kuhlmann $8.25/hr June 9 – August 8, 2014

F. Employment – Volunteers*
   b. Jay Iden LCHS Boys Golf 2014-15

G. Resignation – Certified Staff*
   a. Merry Quinn Dist. Assistant Superintendent 6/2014
   b. Katie Plese LCHS Library Media Specialist 6/2014
   c. Christina Foss LCHS Social Worker 6/2014
   d. Sara English LCHS Guidance Counselor 6/2014
   e. Justin Cooper LCHS Math Teacher 6/2014
   f. Christine Kasbohm ACHS Psychologist 6/2014

H. Resignation - Increment Position*
   b. Neil Lesinski ACHS Head Boys & Girls Tennis 6/2014
   c. Grant Murray ACHS Assistant Football 6/2014
   d. Katie Carney LCHS Snowball 6/2014
   e. Jennifer Harrington LCHS Prom (.5) 6/2014
   f. Christina Foss LCHS SAT (.5) 6/2014
   g. Ben Kalb LCHS SAT (.5) 6/2014

FINANCE/BUSINESS

A. Approval of Bills and Payroll*
   Fund 10 Education Fund $3,258,103.11
   Fund 20 Building Fund 692,569.46
   Fund 40 Transportation Fund 248,248.99
   Fund 50 IMRF Fund 53,754.97
   Fund 80 Tort Immunity 6,954.00

B. Pre-Approval of Facility Usage*
   List of organizations for pre-approval for use of facilities at Antioch and Lakes Community High Schools during the 2014-15 school year per exhibit.
COMMUNITY HIGH SCHOOL DISTRICT 117
REGULAR BOARD OF EDUCATION MINUTES
THURSDAY, JUNE 19, 2014 – PAGE FOUR

REPORT FROM THE BUSINESS OFFICE

Prevailing Wage Resolution
Mr. Winkler moved the Board adopt the Illinois prevailing wage rates for Lake County as recommended. Second by Mrs. Jacobs.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

Facility Services Bid
Mr. Winkler moved the Board un-table motion from May 15, 2014. Second by Mrs. Jacobs.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

Mr. Winkler moved the Board reject all facility services contract bids. Second by Mrs. Jacobs.

Roll Call Vote: Ayes: Jacobs, Winkler, Guttschow, Vickers
Nays: None Absent: Ciko, Mathias, Sobczak Motion Carried.

Maintenance/Custodial/Grounds/Contract Renewal
Mr. Guttschow moved the Board approve the renewal of the WFF contract, on a month to month basis, for the base annual amount of $1,940,800 with wage amendments. Second by Mrs. Jacobs.

Roll Call Vote: Ayes: Winkler, Guttschow, Jacobs, Vickers
Nays: None Absent: Ciko, Mathias, Sobczak Motion Carried.

Food Services Contract Renewal – Second Reading
Mr. Winkler moved the Board approve pricing structure as presented. Second by Mr. Guttschow.

Roll Call Vote: Ayes: Guttschow, Jacobs, Winkler, Vickers
Nays: None Absent: Ciko, Mathias, Sobczak Motion Carried.

Mr. Guttschow moved the Board renew the Arbor Food Service contract for the 2014-15 school year. Second by Mrs. Jacobs.

Roll Call Vote: Ayes: Jacobs, Winkler, Guttschow, Vickers
Nays: None Absent: Ciko, Mathias, Sobczak Motion Carried.

District-Wide Hardscape Repairs
Mrs. Jacobs moved the Board approve the bid of Starck Asphalt in the amount of $49,620 for district wide asphalt replacement and repair as recommended. Second by Mr. Winkler.

Roll Call Vote: Ayes: Winkler, Guttschow, Jacobs, Vickers
Nays: None Absent: Ciko, Mathias, Sobczak Motion Carried.
Mr. Winkler moved the Board approve the bid of Starck Asphalt in the amount of $11,100 for district wide mud jacking services as recommended. Second by Mr. Guttschow.

Roll Call Vote:  Ayes: Guttschow, Jacobs, Winkler, Vickers  
Nays: None  Absent: Ciko, Mathias, Sobczak  
Motion Carried.

Roof Repair and Maintenance
Mrs. Jacobs moved the Board approve the bid from Riddiford Roofing to perform roofing services throughout the District at a cost of $47,753. Second by Mr. Guttschow.

Roll Call Vote:  Ayes: Jacobs, Winkler, Guttschow, Vickers  
Nays: None  Absent: Ciko, Mathias, Sobczak  
Motion Carried.

Masonry Work
Mr. Winkler move the Board approve the Masonry bid from Southwest Masonry for masonry work at a cost of $14,485. Second by Mr. Guttschow.

Roll Call Vote:  Ayes: Winkler, Guttschow, Jacobs, Vickers  
Nays: None  Absent: Ciko, Mathias, Sobczak  
Motion Carried.

Construction
Mr. Winkler moved the Board approve the change orders (not to exceed quotes) as presented. Second by Mrs. Jacobs.

- Antioch Stadium Drainage Improvements $28,884.52
- Antioch HS shot put flooding corrections $15,000
- Shot Put and Discus Layout for Lakes HS $4,000
- Electrical Coordination for Sound System $39,798.79
- Mop Basin per IDPH $5,401.00
- Village Permit Comments $3,000
- Added ramp at Polley Field Storage $4,000
- Relocate existing sanitary line at foundation $3,432.77
- Backstop Fencing $20,000

Roll Call Vote:  Ayes: Guttschow, Jacobs, Winkler, Vickers  
Nays: None  Absent: Ciko, Mathias, Sobczak  
Motion Carried.

Tennis Courts
The color of the new tennis courts was discussed.

Asset Transfer of Property to District 34
Mr. Guttschow moved the Board approve the donation of wireless devices to District 34. Second by Mrs. Jacobs.

Roll Call Vote:  Ayes: Jacobs, Winkler, Guttschow, Vickers  
Nays: None  Absent: Ciko, Mathias, Sobczak  
Motion Carried.
Furniture Purchase
Mr. Winkler moved the Board approve the Furniture purchase as presented in the amount of $124,311. Second by Mr. Guttschow.

Roll Call Vote: Ayes: Winkler, Guttschow, Jacobs, Vickers
                Nays: None Absent: Ciko, Mathias, Sobczak Motion Carried.

GOVERNANCE

FOIAs
Three FOIAs were received and responded to.

Extracurricular Athletics and Activities Handbook – Second Reading
Mrs. Jacobs moved the Board approve the Extracurricular Athletics and Activities Handbook as presented at the May 15, 2014 board meeting. Second by Mr. Winkler.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

Certificates of Recognition
Certificates of Recognition have been received from the Lake County Regional Office of Education for 2013-14.

IDEA Determination
D117 received the “Meets Requirements” determination for the performance with regard to the provision of special education and related services from the Illinois State Board of Education.

Board Policies – First Reading
The following policies are being presented for the first reading and will be recommended for approval at the July board meeting:

4:1000 Insurance Management
   • Policy is updated to include a new section on Student Insurance.
   • The Board shall annually designate a company to offer student accident insurance.
4:160 Environmental Quality of Buildings & Grounds
   • Policy is unchanged. The footnotes and legal references are significantly revised.
4:170 Safety
   • The Superintendent or designee shall implement a written plan for responding to medical emergencies at the District’s physical fitness facilities in accordance with the Fitness Facility Medical Emergency Preparedness Act.
   • State law requires each school board or designee to conduct one annual meeting at which it reviews each building’s emergency and crisis response plan, protocols, and procedures and each building’s compliance with the school safety drill plan.
4:175 Convicted Child Sex Offender, Criminal Background Check and/or Screen; Notifications
  • NEW Policy. The provisions were formerly in 4:170, Safety
5:280 Educational Support Personnel – Duties & Qualifications
  • Policy and footnotes are updated.
  • New applicants for a paraprofessional credential must hold an educator license with
    stipulations endorsed for a professional educator.
6:150 Home and Hospital Instruction
  • Policy and footnotes are updated.
  • This policy addresses home and hospital instruction for students who have not been
    identified for special education services.
7:250 Student Support Services
  • Policy is updated.
  • Head lice has been eliminated as a disease because head lice are not known to transmit any
    disease and therefore not considered a health hazard.

Appointment of School Treasurer
Mr. Winkler moved the Board appoint Jennifer Nolde as School Treasurer for the 2014-15 school year.
Second by Mrs. Jacobs.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

Field Trips (Overnight)
Mrs. Jacobs moved the Board approve the field trip request from Amy Shouse and Mandy Vickers to take
the ACHS dance team to summer camp from July 17-21, 2014 to Northern Illinois University in DeKalb,
IL as recommended. Second by Mr. Guttschow.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

QUESTIONS/COMMENTS – BOARD MEMBERS
Finance Committee Meeting a week from Tuesday. Facilities Committee Meeting will meet in July.

CLOSED SESSION
At 8:25pm Mr. Winkler moved the Board enter into Closed Session for the purpose of discussing the
following exceptions to the Open Meetings Act:
  a. The appointment, employment, compensation, discipline, performance, or dismissal of
     specific employees of the District or legal counsel for the District, including hearing
     testimony on a complaint lodged against an employee or against legal counsel for the District
     to determine its validity. 5 ILCS 120/2(c)(1)
  b. Student Disciplinary Cases. 5 ILCS 120/2(c)(9)
c. Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11)

Second by Mrs. Jacobs.

Roll Call Vote: Ayes: Guttschow, Jacobs, Winkler, Vickers
Nays: None Absent: Ciko, Mathias, Sobczak Motion Carried.

Motion to Come out of Closed Session
At 8:48 pm Mr. Vickers moved the Board come out of Closed Session. Second by Mr. Winkler.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

ADJOURNMENT
At 8:50 pm Mr. Winkler moved the June 19, 2014 meeting of Community High School District 117 Board of Education be adjourned. Second by Mrs. Jacobs.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

The meeting adjourned at 8:50 pm.
PREVAILING WAGE RESOLUTION

WHEREAS, the State of Illinois has enacted “An ACT regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city, or any one under contract for public works,” approved June 26, 1941, as amended, being Section 39S-1 through 39S-12 Chapter 48, Illinois Revised Statutes, and

WHEREAS, the aforesaid Act requires that Community High School District 117 of the County of Lake investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said County of Lake employed in performing construction of public works for said Community High School District 117.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF EDUCATION OF COMMUNITY HIGH SCHOOL DISTRICT 117:

SECTION 1: To the extent and as required by “An ACT regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any one under contract for public works,” approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under the jurisdiction of Community High School District 117 is hereby ascertained to be the same as the prevailing rate of wages for construction work in Lake County areas as determined by the Department of Labor of the State of Illinois as of June 1997, incorporated herein by reference. The definition of any terms appearing in this Ordinance which are also used in the aforesaid Act shall be the same as in said ACT.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of this school district to the extent required by the aforesaid Act.

SECTION 3: The Secretary of the Board of Education shall publicly post or keep available for inspection by any interested party in the main office of this school district this determination of such prevailing rate of wage.

SECTION 4: The Secretary of the Board of Education shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Secretary of the Board of Education shall promptly file a certified copy of this Resolution with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.
SECTION 6: The Secretary of the Board of Education shall cause to be published in a newspaper of general circulation within the area a copy of this Resolution, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

PASSED THIS 19th day of June, 2014.

APPROVED:

[Signature]
President Board of Education

ATTEST:

[Signature]
Secretary, Board of Education