



# Antioch Community High School

1133 Main Street Antioch, Illinois 60002

PHONE: (847) 395-1421 - FAX: (847) 395-2435 [www.chsd117.org](http://www.chsd117.org)

To: AP Students, Parents and Guardians

Date: January 2018

RE: AP Registration

Taking the Advanced Placement exams is an important part of all AP courses. Antioch Community High School offers students the opportunity to take AP exams for the AP classes they are currently enrolled. Scoring well on an AP exam can often earn students college credit for their high school class, saving a significant amount on tuition. Please consult [www.collegeboard.org](http://www.collegeboard.org) to confirm test dates, course credit and placement for individual colleges and universities.

This year each AP exam costs \$94.00, while the AP Seminar & AP Research exam fee is \$142. Antioch Community High School desires that every student be able to take their AP exams. The cost per exam for students who currently qualify for the free or reduced lunch program is \$20.00. (AP Seminar & AP Research exam fee would be \$68). Students and parents/guardians requesting financial assistance should contact Ms. Aryan Haren, [aryan.haren@chsd117.org](mailto:aryan.haren@chsd117.org), or Ms. Meghan Bargar, [meghan.bargar@chsd117.org](mailto:meghan.bargar@chsd117.org), before February 15, 2018.

Online exam registration will begin on Tuesday, January 16<sup>th</sup> at 7:00 a.m. and end Friday, March 16<sup>th</sup> at 9:00 p.m. Late registration will begin on March 19<sup>th</sup> at 7:00 a.m. and will end on March 29<sup>th</sup> at 3:00 p.m. **No regularly administered exams will be ordered after March 29<sup>th</sup>.** Exams ordered for late testing must qualify for alternative testing using guidelines established by College Board and the student must meet with Ms. Haren.

In order to register, students should click on the link provided on the school website or visit [www.TotalRegistration.net/AP/140070](http://www.TotalRegistration.net/AP/140070). To complete registration, students must answer all of the required questions. We know that parents/guardians may desire to register their students for exams. ***We strongly recommend that parents and students are both present while registering to ensure that the correct exams are ordered.*** If you would like to pay by credit card, log into our Infinite Campus Parent Portal and choose Payments. Then choose *Optional Items* and select all the exams for which the student has registered. The Infinite Campus Parent Portal link can be accessed from the D117 website. Registration is not complete until students have submitted their registration and confirmation of payment has been received.

Important dates and information to note:

- Tuesday, January 16<sup>th</sup> at 7:00 A.M. - Registration begins
- Friday, March 16<sup>th</sup> at 3:00 P.M. - Registration closes
- Registrations between March 19<sup>th</sup> and March 29<sup>th</sup> must be made in person with Ms. Haren or Ms. Bargar.
- All registered students must attend a pre-admission session. This will take place during the school day.
- Partial refund will only be given if the exam is cancelled in writing by Friday, April 27<sup>th</sup>, 3:00 P. M.
- If student is sick on exam day, a doctor's note must be provided within 24 hours to be eligible for alternate test, AND parent should speak live with a secretary indicating that the student will not be in attendance. Please DO NOT leave a message.
- Testing will be held at both ACHS and LCHS. Transportation will be provided by ACHS and students will not be permitted to drive themselves. Students must report on time to designated location. The test will not be delayed per College Board regulations. College Board designates specific test times and dates. Such times do not adhere to the District 117 school day hours. Transportation will not be provided to students whose test ends after the late bus. Please plan accordingly.

If you would like to register for an exam not listed or have any questions, please contact Ms. Haren at [aryan.haren@chsd117.org](mailto:aryan.haren@chsd117.org) or 847-838-7268 or Ms. Bargar at [meghan.bargar@chsd117.org](mailto:meghan.bargar@chsd117.org), 847-838-7767.

Sincerely,

Aryan Haren  
Assistant Principal for Curriculum & Instruction

Meghan Bargar  
Assistant Principal for Student Services