

**COMMUNITY HIGH SCHOOL DISTRICT 117**  
**COUNTY OF LAKE, LAKE VILLA, ILLINOIS 60046**  
**MINUTES OF REGULAR MONTHLY MEETING OF THE BOARD OF EDUCATION**  
**WEDNESDAY, NOVEMBER 16, 2016 – 6:30 P.M.**

Present

Absent

---

**BOARD MEMBERS**

---

Mr. Wayne A. Sobczak, President  
Mr. Ronald Vickers, Vice President *(via phone on business from New York)*  
Mrs. Sandy Jacobs, Secretary  
Mr. Nick Ciko  
Mr. Geoffrey Guttschow *(arrived 6:33 pm)*  
Ms. Darla Vanderwall *(arrived 6:32 pm)*  
Mr. Bart Winkler

**ADMINISTRATION**

---

Mr. James McKay, Superintendent  
Ms. Jennifer Nolde, Asst. Superintendent  
Dr. Brie Cederna, Asst. Superintendent  
Dr. Bradford Hubbard, Principal  
Mr. David Newberry, Principal

**STUDENT AMBASSADORS**

---

Allison Smith, ACHS  
Lucie Gundlach, LCHS

Julio Najarro, LCHS

**RECORDING SECRETARY**

---

Mrs. Nancy Hendrickson

The regular meeting of the Board of Education of Community High School District 117 was held on Wednesday, November 16, 2016 at the Library at Antioch Community High School in Lake Villa, Illinois. Mr. Wayne Sobczak, President, presided over the meeting, calling it to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

None

**PUBLIC HEARING – TAX LEVY**

At 6:30 pm Mr. Sobczak opened the Public Hearing to receive oral testimony or public comments on the proposed tax levy.

Ms. Nolde gave an overview of the levy.

No public comments.

No oral or written testimony was given.

At 6:33 pm. Mr. Winkler moved the Public Hearing for the tax levy be closed. Second by Mrs. Jacobs.

Roll Call Vote:           Ayes:   Guttschow, Vanderwall, Ciko, Jacobs, Winkler, Vickers, Sobczak  
                               Nays:   None       Absent: None   Motion Carried.

**PRESENTATIONS**

November 15 marked the eighth annual “School Board Members Day” in Illinois. Superintendent McKay recognized the Board of Education for their commitment to Community High School District 117. Superintendent McKay thanked the Board for their support for students and staff.

Superintendent McKay identified the two board members who received awards at the IASB fall dinner for supporting events and professional development classes. Mr. Vickers received a plaque for LeaderShop Fellow, and Mrs. Jacobs received a pen as a new LeaderShop Member. Mr. Vickers is one of 154 LeaderShop Academy Fellows across the state. Mr. McKay noted that Mrs. Vanderwall is also a Master School Board Member.

Mr. Vickers encouraged the entire Board to be involved and work towards these awards.

Dr. Hubbard, Principal and Allison Smith, ACHS Ambassador, gave the ACHS update.

**CONSENT AGENDA**

Mrs. Jacobs moved the Board approve the following (amended) consent agenda items by one motion. Second by Mr. Winkler.

Roll Call Vote:           Ayes:   Guttschow, Vanderwall, Ciko, Jacobs, Winkler, Vickers, Sobczak  
                               Nays:   None       Absent: None   Motion Carried.

**APPROVAL OF MINUTES\***

- Regular Meeting, October 20, 2016\*
- Closed Meeting, October 20, 2016\*
- Special Meeting, November 7, 2016\*

**PERSONNEL**

	<u>NAME</u>	<u>SCHOOL</u>	<u>POSITION</u>	<u>RATE/LEVEL</u>	<u>EFFECTIVE</u>
A.	<u>Employment – Long Term Sub*</u>				
a.	Callie Tillett	LCHS	Science .4	\$98.22/day	approx. 1/16/17-4/3/17
B.	<u>Employment – Increment Positions*</u>				
a.	Dennis Mellen	LCHS	Accompanist	3D	2016-17

- C. Employment – Volunteer Coach\*
  - a. Brandon Medina LCHS Wrestling 2016-17
- D. Resignations – Increment Positions\*
  - a. Jamie Atkinson ACHS Head Girls Volleyball 11/2/16
  - b. Dennis Mellen LCHS Accompanist 10/26/16

**FINANCE/BUSINESS**

FOIAs\*

Six FOIAs were received and responded to.

Approval of Bills and Payroll\*

Fund 10 - Education	\$3,147,127.05
Fund 20 – Building	\$365,252.34
Fund 30 – Debt Services	\$471.18
Fund 40 – Transportation	\$260,155.72
Fund 50 – IMRF/Social Security	\$54,229.23

**PERSONNEL**

Request for Unpaid Leave

Mr. Winkler moved the Board approve the request for unpaid leave for Wanda Sobczak, ACHS nurse from February 1 – March 7, 2017. Second by Mr. Guttschow.

Roll Call Vote: Ayes: Guttschow, Vanderwall, Ciko, Jacobs, Winkler, Vickers  
Nays: None Absent: None Abstain: Sobczak Motion Carried.

**REPORT FROM THE BUSINESS OFFICE**

2016 Final Levy, Extension and Abatement Process

Mr. Winkler moved the Board approve final levy as presented. Second by Mr. Guttschow.

Roll Call Vote: Ayes: Jacobs, Winkler, Vickers, Guttschow, Vanderwall, Sobczak  
Nays: Ciko Absent: None Motion Carried.

Durham Contract Renewal – First Reading

The Durham Contract was presented for the first reading and will be recommended for approval at the December Board Meeting. A 3% increase is recommended for the 2017-18 school year.

Student Fees – First Reading

Student Fees were presented for the first reading and will be recommended for approval at the December Board Meeting. Ms. Nolde noted the areas with changes for 2017-18.

Equipment Bid

Mr. Guttschow moved the Board accept the bid of Reinders Equipment, in the amount of \$53,626.81 for the purchase of equipment. Second by Mr. Ciko.

Roll Call Vote: Ayes: Jacobs, Winkler, Vickers, Guttschow, Vanderwall, Ciko, Sobczak  
Nays: None Absent: None Motion Carried.

Medicaid Claim Processing Contract

Mr. Winkler moved the Board renew the contract for Medicaid billing serviced through R&G Consultants for the term January 1, 2017 to December 31, 2017. Second by Mr. Guttschow.

Roll Call Vote: Ayes: Vanderwall, Ciko, Jacobs, Winkler, Vickers, Guttschow, Sobczak  
Nays: None Absent: None Motion Carried.

Impact Fee Ordinance

Mr. Winkler moved the Board execute the “Indemnification of Developer Subdivision Contributions in the Event of a Private Agreement” agreement. Second by Mr. Guttschow.

Mr. Vickers asked for the board to review Impact Fees on an annual basis, and place them on the D117 website.

Roll Call Vote: Ayes: Ciko, Jacobs, Winkler, Vickers, Guttschow, Vanderwall, Sobczak  
Nays: None Absent: None Motion Carried.

Hazardous Transportation Route Recertification

Mr. Guttschow moved the Board certify District 117 hazardous transportation routes remain unchanged. Second by Mrs. Jacobs.

Roll Call Vote: Ayes: Winkler, Vickers, Guttschow, Vanderwall, Ciko, Jacobs, Sobczak  
Nays: None Absent: None Motion Carried.

American Express

The District began a rebate program four years ago which certain bills are paid by AMEX card. Kim LaPlant handles this program. D117 received a cash-back of \$21,123 for the 2015-16 school year.

**GOVERNANCE**

School Report Cards

Illinois State School Report Cards were presented for District 117, Antioch Community High School and Lakes Community High School. Superintendent McKay identified PARCC testing was being replaced by the SAT. D117 continues to test above state standards; however both schools have areas of improvement.

Early Graduation Lists

Potential early graduates were presented for Antioch Community High School and Lakes Community High School.

Mrs. Jacobs moved the Board approve the potential early graduates from Antioch Community High School and Lakes Community High School as recommended. Second by Mr. Winkler.

Roll Call Vote: Ayes: Guttschow, Vanderwall, Ciko, Jacobs, Winkler, Vickers, Sobczak  
Nays: None Absent: None Motion Carried.

New Course Proposals

Course proposals for 2017-18 were presented for the first reading. Approval will be recommended at the December Board Meeting.

Approval of Gymnastics

Mr. Winkler moved the Board approve Gymnastics as presented. Second by Mr. Guttschow.

Roll Call Vote: Ayes: Winkler, Vickers, Guttschow, Vanderwall, Ciko, Jacobs, Sobczak  
Nays: None Absent: None Motion Carried.

Field Trips (Overnight)

Mr. Guttschow moved the Board approve the following field trips as recommended. Second by Mr. Winkler.

- ACHS – February 2-5, 2017 – Model UN in Chicago, IL

Roll Call Vote: Ayes: Vickers, Guttschow, Vanderwall, Ciko, Jacobs, Winkler, Sobczak  
Nays: None Absent: None Motion Carried.

Joint Annual Conference

Mr. McKay referred to the conference sessions and suggested the Board attend one of the legal seminars by Scariano Himes. Badge holders and programs can be picked up at the Hyatt Regency Ballroom.

**QUESTIONS/COMMENTS – BOARD MEMBERS**

Mrs. Jacobs inquired about pedestrian signals at the crossing of Deep Lake Road and Grass Lake Road. Mr. McKay said that the Administration will be meeting with the Village to discuss a walk path which was considered a few years ago.

Mr. Vickers brought up the unincorporated seats on the Board of Education. Discussion was held and a straw poll indicated that the Board agreed that all Board of Education members be elected at large; rather than two elected from the unincorporated area of the district. Superintendent McKay will contact legal counsel to find out the process necessary to put this on the ballot for the April election.

**CLOSED SESSION**

At 7:35 pm Mr. Winkler moved the Board enter into Closed Session for the purpose of discussing the following exceptions to the Open Meetings Act:

- a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).
- b. Student disciplinary cases. 5 ILCS 120/2(c) (9)

Second by Mrs. Vanderwall.

Roll Call Vote: Ayes: Ciko, Jacobs, Winkler, Vickers, Guttschow, Vanderwall, Sobczak  
Nays: None Absent: None Motion Carried.

**Motion to Come out of Closed Session**

At 7:58 pm Mr. Guttschow moved the Board come out of Closed Session. Second by Mr. Ciko.

Roll Call Vote: Ayes: Ciko, Jacobs, Winkler, Vickers, Guttschow, Vanderwall, Sobczak  
Nays: None Absent: None Motion Carried.

**Students**

Expulsion Abeyance Agreement ACHS – Student 2016-17 2A

Mr. Guttschow moved the Board approve the expulsion of Student 2016-17 2A as recommended by the Principal and that such expulsion be held in abeyance subject to the execution of the conditions set forth in the Agreement with the student and parents. Second by Mr. Ciko.

Roll Call Vote: Ayes: Ciko, Jacobs, Winkler, Guttschow, Vanderwall, Sobczak  
Nays: None Absent: Vickers Motion Carried.

**ADJOURNMENT**

At 8:00 pm Mr. Winkler moved the November 16, 2016 meeting of Community High School District 117 Board of Education be adjourned. Second by Mr. Guttschow.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

The meeting adjourned at 8:01 pm.

---

President

---

Secretary