

**COMMUNITY HIGH SCHOOL DISTRICT 117**  
**COUNTY OF LAKE, LAKE VILLA, ILLINOIS 60046**  
**MINUTES OF REGULAR MONTHLY MEETING OF THE BOARD OF EDUCATION**  
**THURSDAY, MARCH 16, 2017 – 6:30 P.M.**

Present

Absent

---

**BOARD MEMBERS**

---

Mr. Wayne A. Sobczak, President  
Mrs. Sandy Jacobs, Secretary  
Mr. Nick Ciko (*arrived 6:33pm*)  
Mr. Geoffrey Guttschow  
Mr. Bart Winkler  
Ms. Darla Vanderwall

Mr. Ronald Vickers, Vice President

**ADMINISTRATION**

---

Mr. James McKay, Superintendent  
Ms. Jennifer Nolde, Asst. Superintendent  
Dr. Brie Cederna, Asst. Superintendent  
Dr. Bradford Hubbard, Principal  
Mr. David Newberry, Principal

**STUDENT AMBASSADORS**

---

Lucie Gundlach, LCHS  
Julio Najarro, LCHS  
Allison Smith, ACHS

**RECORDING SECRETARY**

---

Mrs. Nancy Hendrickson

The regular meeting of the Board of Education of Community High School District 117 was held on Thursday March 16, 2017 at the Library at Lakes Community High School in Lake Villa, Illinois. Mr. Wayne Sobczak, President, presided over the meeting, calling it to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

The following individuals spoke on behalf of Coach Matt Dawes: Stacey Torres, Laura Bargamian, Rebecca Bargamian, Kimberly Pope, Miranda Karellar, Ellen Maggio (read Helena Neumann's letter), Aubrey Kay, and Paula Grosche. Parents and cheerleaders requested that the Board of Education reconsider accepting Coach Dawes resignation letter. They communicated that Coach Dawes was dedicated, passionate, respectful, and helpful not only in his capacity of Cheer Coach, but also in the community.

Mr. Sobczak thanked everyone for coming and making comments to support Coach Dawes.





Abatement Resolution

Mr. Sobczak read the following resolution:

RESOLUTION authorizing abatement of taxes levied for the year 2016 to pay debt service on General Obligation School Bonds, Series 2000, of Community High School District No. 117, Lake County, Illinois

WHEREAS, by resolution, the Board of Education (the “Board”) of Community High School District No. 117, Lake County, Illinois (the “District”), authorized the issuance General Obligation School Bonds, Series 2000 (the “Bonds”) in the amount of \$572,200, and the levy of direct annual taxes to pay the interest and principal on the Bonds; and

WHEREAS, the Board caused a copy of the Bond Resolution to be filed in the Office of the County Clerk of Lake County, Illinois (the “County Clerk”); and

WHEREAS, the Board hereby determines that it is necessary and in the District’s best interest that a portion of the taxes levied for the year 2016 to pay the interest and principal on the Bonds be abated.

NOW THEREFORE, Be it and It is Hereby Resolved by the Board of Education of Community High School District No. 117, Lake County, Illinois, as follows:

Section 1. The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true, and correct and does incorporate them in to this resolution by this reference.

Section 2. A portion of the taxes levied for the year 2016 in the Bond Resolution shall be abated by the amount of \$572,200 (the “Abatement Amount”). The amount of taxes levied pursuant to the Bond Resolution for the year 2016 to pay interest and principal on the Bonds, the Abatement Amount for said year, and the remainder of the taxes levied which are to be extended for said year to pay interest and principal on the Bonds are as follows:

<b>Levy Year</b>	<b>Amount Levied</b>	<b>Abatement Amount</b>	<b>Remainder to be Extended</b>
2016	\$7,220,000	\$572,200	\$6,647,800.00

Section 3. Upon the adoption of this resolution, the Secretary of the Board shall file or cause to be filed a certified copy of this resolution with the County Clerk, and the County Clerk is hereby directed, and it shall be the duty of the County Clerk, to abate said taxes levied for the year 2016 and to be extended the remainder of the taxes to pay the interest and principal on the Bonds, in accordance with the provisions hereof.

Section 4. This resolution shall be in full force and effect upon its adoption.

Mrs. Vanderwall moved the Board approve a debt service abatement, in the amount of \$572,200, from the 2016 debt service extension. Second by Mr. Guttschow.

Roll Call Vote: Ayes: Jacobs, Winkler, Guttschow, Vanderwall, Sobczak  
Nays: Ciko Absent: Vickers Motion Carried.

Finance Committee

Ms. Nolde referred to the power point presentation given to the Finance Committee on March 9, 2017.

Ms. Nolde reported the Committee discussed enrollment and impact of a two-year tax freeze. In addition, the Committee discussed the preliminary 2017-18 budget and also the Edwards Road property.







**Community High School District 117**  
**Resolution to Regulate Expense Reimbursements**

WHEREAS, Section 10-20 of the School Code (105 ILCS 5/10-20) grants school boards other powers that are not inconsistent with their duties;

WHEREAS, Section 10 of the Local Government Travel Expense Control Act (50 ILCS 150/, added by P.A. 99-604, eff. 1-1-17) provides that the School Board shall by resolution regulate the reimbursement of all travel, meal, and lodging expenses of officers and employees, including, but not limited to: (1) the types of official business for which travel, meal, and lodging expenses are allowed; (2) maximum allowable reimbursement for travel, meal, and lodging expenses; and (3) a standardized form for submission of travel, meal, and lodging expenses supported with minimum documentation;

WHEREAS, the Board regulates the types of expenses that are allowed in Board Policies 2:125, *Board Member Compensation; Expenses* and 5:60, *Expenses*;

WHEREAS, based upon the School District's budget and other financial considerations, the Superintendent has recommended to the Board a maximum allowable reimbursement amount of \$3,000 for Board members and District staff;

WHEREAS, the Board requires submission of appropriate standardized expense forms supported with required written minimum documentation (50 ILCS 150/10 and 20);

WHEREAS, submitted expenses that exceed the Board's maximum allowable reimbursement amount may be approved by a roll call vote at an open meeting of the Board when an emergency or other extraordinary circumstance exists (50 ILCS 150/10 and 15);

WHEREAS, all Board member expenses must be approved by a roll call vote at an open meeting of the Board (50 ILCS 150/15);



THEREFORE, BE IT RESOLVED, that the Board hereby:

1. Defines and sets the types of allowable expenses through Board policy 2:125, *Board Member Compensation; Expenses* and 5:60, *Expenses*.
2. Sets the maximum allowable reimbursement for travel, meal, and lodging expenses to an amount not to exceed \$3,000, effective on July 1, 2017 until the Resolution is rescinded or replaced by the Board.
3. Supersedes its previously adopted *Resolution to Regulate Expense Reimbursements* as of the effective date in paragraph two above.
4. Requires use of Board exhibits 2:125-E1, *Board Member Expense Reimbursement Form*; 2:125-E2, *Board Member Estimated Expense Approval Form*; 5:60-E1, *Employee Expense Reimbursement Form*; and 5:60-E2, *Employee Estimated Expense Approval Form*.
5. May approve expenses that exceed the Board's maximum allowable reimbursement amount by a roll call vote at an open meeting when an emergency or other extraordinary circumstance exists.
6. Must approve its members' expenses by a roll call vote at an open meeting.

Member Geoff Guttchow moved for the adoption of this Resolution and Member Bart Winkler seconded it. Upon roll call vote, the members voted as follows:

AYES: Geoff Guttchow, Darla Vanderwall, Sandy Jacobs, Bart Winkler, Nick Ciko, Wayne Sobczak,

NAYS: \_\_\_\_\_

ABSENT: Ron Vickers

Adopted and approved this 16<sup>th</sup> day of MARCH, 2017

BOARD OF EDUCATION OF  
COMMUNITY HIGH SCHOOL DISTRICT 117  
LAKE COUNTY, ILLINOIS

Attested by: [Signature], Board President

Attested by: [Signature], Board Secretary

**DEBT SERVICE ABATEMENT RESOLUTION**

**Minutes of a regular public meeting of the Board of Education of Community High School District 117, Lake County, Illinois, held at 1600 Eagle Way Drive, Lake Villa, Illinois, in the School District at 6:30 o'clock P.M., on the 16<sup>th</sup> day of March, 2017.**

\* \* \*

The President called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, Wayne Sobczak, the President, and the following members at said location answered present:

Geoff Gutschow, Darla Vanderwall, Nick Ciko, Sandy Jacobs, Bart Winkle

The following members were absent: Ron Vickers

The President announced that in view of the current financial condition of the District, the Board of Education would consider the adoption of a resolution authorizing the abatement of a portion of the taxes levied for the year 2016 to pay the interest and principal on the General Obligation School Bonds, Series 2000.

Whereupon Member Wayne Sobczak presented and the Secretary reading full a resolution as follows:

**RESOLUTION authorizing abatement of taxes levied for the year 2016 to pay debt service on General Obligation School Bonds, Series 2000, of Community High School District No. 117, Lake County, Illinois**

\* \* \*

WHEREAS, by resolution dated \_\_\_\_\_ (the “*Bond Resolution*”), the Board of Education (the “*Board*”) of Community High School District No. 117, Lake County, Illinois (the “*District*”), authorized the issuance General Obligation School Bonds, Series 2000 (the “*Bonds*”) in the amount of \$572,200, and the levy of direct annual taxes to pay the interest and principal on the Bonds; and

WHEREAS, the Board caused a copy of the Bond Resolution to be filed in the Office of the County Clerk of Lake County, Illinois (the “*County Clerk*”); and

WHEREAS, the Board hereby determines that it is necessary and in the District’s best interest that a portion of the taxes levied for the year 2016 to pay the interest and principal on the Bonds be abated.

NOW THEREFORE, Be it and It is Hereby Resolved by the Board of Education of Community High School District No. 117, Lake County, Illinois, as follows:

Section 1. The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true, and correct and does incorporate them in to this resolution by this reference.

Section 2. A portion of the taxes levied for the year 2016 in the Bond Resolution shall be abated by the amount of \$572,200 (the “*Abatement Amount*”). The amount of taxes levied pursuant to the Bond Resolution for the year 2016 to pay interest and principal on the Bonds, the Abatement Amount for said year, and the remainder of the taxes levied which are to be extended for said year to pay interest and principal on the Bonds are as follows:

<b>Levy Year</b>	<b>Amount Levied</b>	<b>Abatement Amount</b>	<b>Remainder to be Extended</b>
2016	\$7,220,000	\$572,200	\$6,647,800.00

Section 3. Upon the adoption of this resolution, the Secretary of the Board shall file or cause to be filed a certified copy of this resolution with the County Clerk, and the County Clerk is hereby directed, and it shall be the duty of the County Clerk, to abate said taxes levied for the year 2016 and to be extended the remainder of the taxes to pay the interest and principal on the Bonds, in accordance with the provisions hereof.

Section 4. This resolution shall be in full force and effect upon its adoption.

Adopted this 16<sup>h</sup> day of March 2017.

BOARD OF EDUCATION OF  
COMMUNITY HIGH SCHOOL DISTRICT NO.  
117, Lake County, Illinois

By: \_\_\_\_\_

President, Board of Education

ATTEST: \_\_\_\_\_

Secretary, Board of Education

Member Darla Vanderwall moved and Member Geoff Guttchow seconded the motion that said resolution as read be adopted.

After a full and complete discussion thereof, the President directed the Secretary to call the roll for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following members voted AYE: Geoff Guttchow, Darla Vanderwall, Wayne Sobczak, Sandy Jacobs, Bart Winkler

The following members voted NAY: Nick Ciko

Whereupon the President declared the motion carried and said resolution adopted, and in open meeting approved and signed said resolution, and directed the Secretary to record the same in full in the records of the Board of Education of Community High School District No. 117, Lake County, Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Sandy Jacobs  
Secretary, Board of Education

STATE OF ILLINOIS        )  
  ) SS  
COUNTY OF LAKE         )

**CERTIFICATION OF RESOLUTION**

I, the undersigned, DO HEREBY CERTIFY that I am the duly qualified and acting Secretary of the Board of Education (the "School Board") of Community High School District No. 117, Lake County, Illinois (the "District"), and that as such official I am the keeper of the records and files of the School Board.


I DO FURTHER CERTIFY that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the School Board held on the 16<sup>th</sup> day of March 2017, insofar as the same relates to adoption of a resolution entitled:

**RESOLUTION authorizing abatement of taxes levied for the year 2016 to pay debt service on General Obligation School Bonds, Series 2000, of Community High School District No. 117, Lake County, Illinois**

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I DO FURTHER CERTIFY that the deliberations of the School Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the *Open Meetings Act* of the State of Illinois, as amended, the *School Code* of the State of Illinois, as amended and that the School Board has complied with all of the provisions of said Acts and said Codes and with all of the procedural rules of the School Board.

IN WITNESS WHEREOF, I hereunto affix my official signature this 16th day of March, 2017.

  
\_\_\_\_\_  
Secretary, Board of Education