

COMMUNITY HIGH SCHOOL DISTRICT 117
COUNTY OF LAKE, LAKE VILLA, ILLINOIS 60046
MINUTES OF REGULAR MONTHLY MEETING OF THE BOARD OF EDUCATION
THURSDAY, JUNE 15, 2017 6:30 P.M.

Present

Absent

BOARD MEMBERS

Mr. Wayne A. Sobczak, President
Mrs. Sandy Jacobs, Secretary
Ms. Ellen Ipsen
Mr. Bruce Pagni
Mr. Ronald Vickers
Mr. Bart Winkler

Mr. Geoffrey Guttschow, Vice President

ADMINISTRATION

Mr. James McKay, Superintendent
Ms. Jennifer Nolde, Asst. Superintendent
Dr. Brie Cederna, Asst. Superintendent
Mr. David Newberry, Principal

Dr. Bradford Hubbard, Principal

RECORDING SECRETARY

Mrs. Nancy Hendrickson

The regular meeting of the Board of Education of Community High School District 117 was held on Thursday, June 15, 2017 at the Library at Antioch Community High School in Antioch, Illinois. Mr. Wayne Sobczak, President, presided over the meeting, calling it to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

None

PUBLIC HEARING – AMENDED BUDGET FY 2016

Mr. Sobczak opened the Public Hearing to receive oral testimony or public comments on the Amended Budget for FY 2017.

No additional comments from members of the Board of Education or written testimony.

Mr. Vickers moved the Public Hearing on the Amended Budget for FY 2017 be closed. Second by Mr. Winkler.

Voice Vote:

Ayes: 6

Nays: None

Absent: 1

Motion carried.

PRESENTATIONS

Meghan Bargar and Rebecca Holst, Assistant Principals; and Randee Kallison and Chris Waters, Dept. Chairs, presented an update on Student Services and Special Education.

Mr. Vickers commended the presenters on their updates. Mr. Vickers applauded the Assistant Principals on attempting to close the gap on the differences of processes between the two schools. Mr. Vickers offered the support of the Board of Education in their goal of moving the schools closer together.

CONSENT AGENDA

Mr. Winkler moved the Board approve the consent agenda items by one motion. Second by Mr. Pagni.

Roll Call Vote: Ayes: Vickers, Ipsen, Jacobs, Pagni, Winkler, Sobczak
 Nays: None Absent: Guttschow Motion Carried.

APPROVAL OF MINUTES*

- Regular Meeting, May 18, 2017*
- Closed Meeting, May 18, 2017*

PERSONNEL

	<u>NAME</u>	<u>SCHOOL POSITION</u>	<u>RATE/LEVEL</u>	<u>EFFECTIVE</u>
A.	<u>Employment - Certified Staff*</u>			
	a. Nicholas Hudgins	LCHS German .6	BA, Step 1	2017-18
	b. Alexandra Zeller	ACHS Fine Arts	MA, Step 2	2017-18
	c. Kyle Francis	ACHS Science	BA, Step 4	2017-18
	d. Hilary O'Donnell	ACHS PE	BA, Step 2	2017-18
	e. Shelby Lawson	LCHS Spanish	BA+15, Step 5	2017-18
	f. Daniel Ermel	LCHS Choir	BA+15, Step 2	2017-18
B.	<u>Employment – Non-Certified Staff*</u>			
	a. Devin Grote	LCHS Parapro	\$15.87/hr.	2017-18
C.	<u>Employment – Summer School*</u>			
	a. Lindsay Schwisow	ACHS Summer Calc	\$48.06/hr	2016-17
	b. Loreen Dresser	ACHS Drivers Ed	\$48.06/hr	2016-17
	c. Renita Simmons	Allendale	\$48.06/hr	2016-17
	d. Alexis Swopes	Allendale	\$48.06/hr	2016-17
D.	<u>Employment – Long Term Sub*</u>			
	a. Lynnette Ferro	LCHS Science	BA, Step 1	Aug-Nov. 5
E.	<u>Employment – Summer Help*</u>			
	a. Shane Mann	Dist Maintenance	\$9.50/hr	2016-17
	b. Miranda Morrow	Dist Maintenance	\$9.00/hr	2016-17
	c. Sydney Morrow	Dist Maintenance	\$9.00/hr	2016-17
	d. Sarah Sheffield	Dist Maintenance	\$9.00/hr	2016-17
	e. Andrew Westberg	Dist Maintenance	\$9.00/hr	2016-17
	f. Ashutosh Atre	Dist Maintenance	\$8.25/hr	2016-17
	g. Sandra Coleman	Dist Maintenance	\$8.25/hr	2016-17
	h. Mary Cook	Dist Maintenance	\$8.25/hr	2016-17
	i. Zach Cook	Dist Maintenance	\$8.25/hr	2016-17
	j. Emily Gardner	Dist Maintenance	\$8.25/hr	2016-17
	k. Emily George	Dist Maintenance	\$8.25/hr	2016-17

COMMUNITY HIGH SCHOOL DISTRICT 117
 BOARD OF EDUCATION MINUTES
 Thursday, June 15, 2017

	<u>NAME</u>	<u>SCHOOL</u>	<u>POSITION</u>	<u>RATE/LEVEL</u>	<u>EFFECTIVE</u>
	l. Kenzie Michalski	Dist	Maintenance	\$8.25/hr	2016-17
	m. Simon Sazian	Dist	Maintenance	\$8.25/hr	2016-17
	n. Ashlyn Sheppard	Dist	Maintenance	\$8.25/hr	2016-17
	o. Evangeline Swanson	Dist	Maintenance	\$8.25/hr	2016-17
	p. Clayton Ushkow	Dist	Maintenance	\$8.25/hr	2016-17
	q. Elizabeth Wertz	Dist	Maintenance	\$8.25/hr	2016-17
	r. Alejandro Chavez	Dist	Maintenance	\$8.25/hr	2016-17
	s. Aubry Herbon	Dist	Maintenance	\$8.25/hr	2016-17
	t. Megan Thusky	Dist	Maintenance	\$8.25/hr	2016-17
	u. Sam Gunther	Dist	Maintenance	\$8.25/hr	2016-17
	v. Manon Green	Dist	Tech	\$8.25/hr	2016-17
	w. Sarah Opolka	ACHS	Office Help	\$8.25/hr	2016-17
	x. Denae Eldridge	ACHS	Office Help	\$8.25/hr	2016-17
	y. Jack Segal	LCHS	Office Help	\$8.25/hr	2016-17
F.	<u>Employment – Increment Positions*</u>				
	a. Jenna May	ACHS	Asst. Gymnastics	3/1	2017-18
	b. James Valsa	LCHS	Math Team	1/8	2017-18
	c. Asra Cherestal	LCHS	Asst. Math Team	5/1	2017-18
	d. Melissa Hanes	ACHS	Asst. Dance (Fall)	4/5	2017-18
	e. Melissa Hanes	ACHS	Asst. Dance (winter)	4/5	2017-18
	f. James Kelly	LCHS	Asst. Football (.5)	2/8	2017-18
	g. John Troesch	LCHS	Head Wrestling	1/8	2017-18
	h. Devin Grote	LCHS	Asst. Wrestling	2/2	2017-18
	i. James Kelly	LCHS	Asst. Wrestling	2/3	2017-18
	j. Greg Lyons	LCHS	Asst. Football .5 to full	2/4	2017-18
	k. Devin Grote	LCHS	Asst. Football .5	2/2	2017-18
	l. Jason Miller	LCHS	Asst. Football .5	2/8	2017-18
	m. Victoria Dresler	LCHS	Asst. Girls Volleyball	3/3	2017-18
	n. Korrina Miller	LCHS	Prom .5	5/1	2017-18
	o. Tiffany Nix	LCHS	Prom .5	5/1	2017-18
	p. Cassandra Peters	LCHS	Asst. Dance Fall .5	4/3	2017-18
	q. Cassandra Peters	LCHS	Asst. Dance Winter .5	4/3	2017-18
G.	<u>Employment – Volunteer Coach</u>				
	a. Brent Grandolfi	LCHS	Volunteer Football		2017-18
H.	<u>Resignation – Certified Staff*</u>				
	a. Andrew Ehrhardt	ACHS	Social Studies		end of 16-17
I.	<u>Resignations – Non-Certified Staff*</u>				
	a. Brittainee Lee	LCHS	Parapro		end of 16-17
J.	<u>Resignations - Increment Positions*</u>				
	a. Meghan Opolka	ACHS	Asst. Girls Volleyball		end of 16-17
K.	<u>Request for Extended Sick Leave*</u>				
	a. Benjamin Tompkins	Dist	Tech		5/24 - 6/2/17
	b. Meghan Bargar	ACHS	Asst. Princ		approx. 10/2 - 1/8/18
	c. Kellie Piekutowski	LCHS	Library		approx. 10/15 - 1/8/18

FINANCE/BUSINESS

FOIAs*

One FOIA was received and responded to.

Pre-Approval Facility Usage Request*

A list of organizations was presented for pre-approval for use of facilities at Antioch and Lakes Community High Schools during the 2017-18 school year.

Approval of Bills and Payroll*

Fund 10 - Education	\$3,244,724.79
Fund 20 – Building	\$330,950.17
Fund 40 – Transportation	\$272,732.30
Fund 50 – IMRF/Social Security	\$53,965.11

REPORT FROM THE BUSINESS OFFICE

Budget Hearing – Amended Budget 2017

Mr. Vickers moved the Board approve the Amended 2017 Budget as presented. Second by Mr. Winkler.

Roll Call Vote: Ayes: Ipsen, Jacobs, Pagni, Winkler, Vickers, Sobczak
 Nays: None Absent: Guttschow Motion Carried.

Prevailing Wage Resolution

Mr. Pagni moved the Board adopt the Illinois prevailing wage rate resolution for Lake County for FY 17-18 as recommended. Second by Mr. Winkler.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

Transfer Resolutions

Mr. Winkler moved the Board approve resolution, as presented, for transfer of FY 2017 accumulated Debt Service interest to the Education Fund. Second by Mr. Pagni.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

Mr. Vickers moved the Board approve resolution, as presented, for transfer of Life Safety funds to the Debt Service Fund to pay Life Safety Fund long term debt in the amount of \$117,420. Second by Mr. Winkler.

Roll Call Vote: Ayes: Jacobs, Pagni, Winkler, Vickers, Ipsen, Sobczak
 Nays: None Absent: Guttschow Motion Carried.

Mr. Vickers moved the Board approve resolution, as presented, for transfer of Operations and Maintenance funds to the Debt Service Fund to pay Operations and Maintenance Fund long term debt in the amount of \$209,688. Second by Mr. Pagni.

Roll Call Vote: Ayes: Pagni, Winkler, Vickers, Ipsen, Jacobs, Sobczak
 Nays: None Absent: Guttschow Motion Carried.

Mr. Vickers moved the Board approve resolution, as presented, for transfer of Education funds to the Debt Service Fund to pay Education Fund long term debt in the amount of \$482,540. Second by Mr. Winkler.

Roll Call Vote: Ayes: Winkler, Vickers, Ipsen, Jacobs, Pagni, Sobczak
 Nays: None Absent: Guttschow Motion Carried.

Title Grant District Plan Requirements

Mr. Winkler moved the Board approve the Plan as presented. Second by Mr. Vickers.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

Substitute Daily Pay Rate

Mr. Winkler moved the Board establish the daily regular substitute rate at \$115 per day. Second by Mr. Pagni.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

Mr. Pagni moved the Board establish the daily retiree substitute rate at \$125 per day. Second by Mr. Winkler.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

Food Service Contract Renewal – First Reading

Ms. Nolde presented a synopsis of the year-end performance of food service operations. In addition, she presented the 2017-18 food price list noting a few price increases. Approval of the food service contract and price list will be recommended for approval at the July Board Meeting.

Impact Fees – First Reading

Ms. Nolde presented the Impact Fee Schedule. She is recommending an increase, as the fees have not risen in many years. Approval will be recommended at the July Board Meeting.

GOVERNANCE

Board Policies – Second Reading

Policy 6:235, Access to Information Technologies, was presented for the second reading.

Mr. Winkler moved the Board approve the revision to Board Policy 6:235 as recommended. Second by Mr. Pagni.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

Extracurricular Handbook – Second Reading

Mr. Pagni moved the Board approve the revisions to the Extracurricular Handbook as recommended. Second by Mr. Winkler.

Motion to Come out of Closed Session

At 8:20 pm Mr. Vickers moved the Board come out of Closed Session. Second by Mr. Winkler.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

ACTION AFTER CLOSED SESSION

PERSONNEL

Approval of Administrative and Non-Union Staff Raises

Mr. Pagni moved the Board approve Administrative and Non-Union Staff Raises as presented. Second by Mr. Winkler.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

ADJOURNMENT

At 8:22 pm Mr. Winkler moved the June 15, 2017 meeting of Community High School District 117 Board of Education be adjourned. Second by Mrs. Ipsen.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

The meeting adjourned at 8:23 pm.

President

Secretary

PREVAILING WAGE RESOLUTION

WHEREAS, the State of Illinois has enacted “An ACT regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city, or any one under contract for public works,” approved June 26, 1941, as amended, being Section 39S-1 through 39S-12 Chapter 48, Illinois Revised Statutes, and

WHEREAS, the aforesaid Act requires that Community High School District 117 of the County of Lake investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said County of Lake employed in performing construction of public works for said Community High School District 117.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF EDUCATION OF COMMUNITY HIGH SCHOOL DISTRICT 117:

SECTION 1: To the extent and as required by “An ACT regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any one under contract for public works,” approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under the jurisdiction of Community High School District 117 is hereby ascertained to be the same as the prevailing rate of wages for construction work in Lake County areas as determined by the Department of Labor of the State of Illinois as of June 1997, incorporated herein by reference. The definition of any terms appearing in this Ordinance which are also used in the aforesaid Act shall be the same as in said ACT.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of this school district to the extent required by the aforesaid Act.

SECTION 3: The Secretary of the Board of Education shall publicly post or keep available for inspection by any interested party in the main office of this school district this determination of such prevailing rate of wage.


SECTION 4: The Secretary of the Board of Education shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Secretary of the Board of Education shall promptly file a certified copy of this Resolution with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

SECTION 6: The Secretary of the Board of Education shall cause to be published in a newspaper of general circulation within the area a copy of this Resolution, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

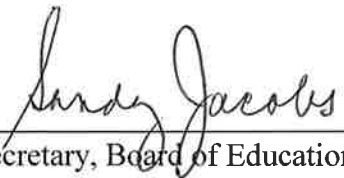
PASSED THIS 15th day of June, 2017.

APPROVED:



President Board of Education

ATTEST:



Secretary, Board of Education

**RESOLUTION AUTHORIZING AND DIRECTING
THE TRANSFER OF INTEREST FROM
THE DEBT SERVICE FUND TO THE EDUCATION FUND**

WHEREAS, the Board of Education of Antioch High School District Number 117, Lake County, Illinois, has created and maintained a Debt Service Fund for the District pursuant to Article 19 of the *Illinois School Code*; and

WHEREAS, Section 10-22.44 of the Illinois School Code authorizes a school board to transfer monies earned as interest from the investment of various funds, including the Debt Service Fund or any portion thereof, to the fund of the school district most in need of the interest provided such interest has not been earmarked or restricted by the board for a designated purpose; and

WHEREAS, none of the accumulated interest has been earmarked or restricted by the Board of Education for any designated purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of Antioch High School District No. 117, Lake County, Illinois, as follows:

Section 1. The Board of Education hereby finds that all of the recitals contained in the preambles to this Resolution are full, true, and correct and does hereby incorporate them into this Resolution by reference.

Section 2. The Board of Education hereby determines that the Education Fund is the District fund most in need of the interest income from the Debt Service Fund.

Section 3. The Board of Education hereby authorizes and directs the transfer of interest income from the District's Debt Service Fund to the District's Education Fund to be used as authorized by law.

Section 4. The School Treasurer is hereby authorized and directed to make any and all necessary entries on the District's books and records to evidence the transfer of said interest income.

Section 5. This Resolution shall be in full force and effect upon its adoption.

ADOPTED this 15 day of June, 2017

AYES:

Wayne Sobczak, Ellen Ipsen, Bruce Pagni, Bart Winkler, Ron Vickers, Sandy Jacobs

NAYS:

ABSTAIN:

ABSENT:

Geoff Gutschow

BOARD OF EDUCATION,
COMMUNITY HIGH SCHOOL DISTRICT NO. 117
LAKE COUNTY, ILLINOIS

By: _____

President, Board of Education

Attest: _____

Secretary, Board of Education

**RESOLUTION AUTHORIZING AND
DIRECTING THE PERMANENT TRANSFER OF MONEY
FROM THE LIFE SAFETY FUND
TO THE DEBT SERVICE FUND**

WHEREAS, the Board of Education of Community High School District No. 117, Lake County, Illinois, has previously pledged a certain sum of money that the District received pursuant to the Life Safety Fund levy to be used for the payment of certain long-term debt; and

WHEREAS, Section 100.50 of the Illinois State Board of Education rules, 23 Ill.Admin.Code 100.50, provides that when revenue is pledged to pay debt service on any long-term debt, the pledged money shall be transferred into the Debt Service Fund and the debt paid from that Fund.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of Community High School District No. 117, Lake County, Illinois, as follows:

Section 1. This Board of Education hereby finds that all of the recitals contained in the preambles to this Resolution are full, true, and correct and does hereby incorporate them into this Resolution by reference.

Section 2. The Board of Education hereby authorizes and directs that \$117,420 previously having been pledged for the payment of long-term debt, be transferred from the District's Life Safety Fund to the Debt Service Fund.

Section 3. The money transferred from the Life Safety Fund shall be used to pay the long-term debt for which it was previously pledged.

Section 4. The School Treasurer for the District is hereby authorized and directed to make any and all necessary entries on the District's books and records to evidence the transfer of said pledged money.

Section 5. This Resolution shall be in full force and effect upon its adoption.

ADOPTED this 15 day of June, 2017

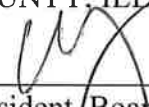
AYES: Ellen Ipsen, Bruce Pagni, Bart Winkler, Wayne Sobczak, Ron Vickers, Sandy Jacobs

NAYS: _____

ABSTAIN: _____

ABSENT: Geoff Gutschow

BOARD OF EDUCATION,
COMMUNITY HIGH SCHOOL DISTRICT NO. 117
LAKE COUNTY, ILLINOIS

By: 
President, Board of Education

Attest: 
Secretary, Board of Education

**RESOLUTION AUTHORIZING AND
DIRECTING THE PERMANENT TRANSFER OF MONEY
FROM THE OPERATIONS AND MAINTENANCE FUND
TO THE DEBT SERVICE FUND**

WHEREAS, the Board of Education of Community High School District No. 117, Lake County, Illinois, has previously pledged a certain sum of money that the District received pursuant to the Operations and Maintenance Fund levy to be used for the payment of certain long-term debt; and

WHEREAS, Section 100.50 of the Illinois State Board of Education rules, 23 Ill.Admin.Code 100.50, provides that when revenue is pledged to pay debt service on any long-term debt, the pledged money shall be transferred into the Debt Service Fund and the debt paid from that Fund.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of Community High School District No. 117, Lake County, Illinois, as follows:

Section 1. This Board of Education hereby finds that all of the recitals contained in the preambles to this Resolution are full, true, and correct and does hereby incorporate them into this Resolution by reference.

Section 2. The Board of Education hereby authorizes and directs that \$209,688 previously having been pledged for the payment of long-term debt, be transferred from the District's Operation and Maintenance Fund to the Debt Service Fund.

Section 3. The money transferred from the Operations and Maintenance Fund shall be used to pay the long-term debt for which it was previously pledged.

Section 4. The School Treasurer for the District is hereby authorized and directed to make any and all necessary entries on the District's books and records to evidence the transfer of said pledged money.

Section 5. This Resolution shall be in full force and effect upon its adoption.

ADOPTED this 15 day of June, 2017 Wayne Sobczak
AYES: Ellen Ipsen, Bruce Pagni, Bart Winkler, Ron Vickers, Sandy Jacobs
NAYS: _____
ABSTAIN: _____
ABSENT: Geoff Gutschow

BOARD OF EDUCATION,
COMMUNITY HIGH SCHOOL DISTRICT NO. 117
LAKE COUNTY, ILLINOIS

By: _____
President, Board of Education

Attest: Sandy Jacobs
Secretary, Board of Education

**RESOLUTION AUTHORIZING AND
DIRECTING THE PERMANENT TRANSFER OF MONEY
FROM THE EDUCATION FUND TO THE DEBT SERVICE FUND**

WHEREAS, the Board of Education of Community High School District No. 117, Lake County, Illinois, has previously pledged a certain sum of money that the District received pursuant to the Education Fund levy to be used for the payment of certain long-term debt; and

WHEREAS, Section 100.50 of the Illinois State Board of Education rules, 23 Ill.Admin.Code 100.50, provides that when revenue is pledged to pay debt service on any long-term debt, the pledged money shall be transferred into the Debt Service Fund and the debt paid from that Fund.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of Community High School District No. 117, Lake County, Illinois, as follows:

Section 1. This Board of Education hereby finds that all of the recitals contained in the preambles to this Resolution are full, true, and correct and does hereby incorporate them into this Resolution by reference.

Section 2. The Board of Education hereby authorizes and directs that \$482,540 previously having been pledged for the payment of long-term debt, be transferred from the District's Education Fund to the Debt Service Fund.

Section 3. The money transferred from the Education Fund shall be used to pay the long-term debt for which it was previously pledged.

Section 4. The School Treasurer for the District is hereby authorized and directed to make any and all necessary entries on the District's books and records to evidence the transfer of said pledged money.

Section 5. This Resolution shall be in full force and effect upon its adoption.

ADOPTED this 15 day of June, 2017

AYES: Wayne Sobczak, Ellen Ipsen, Bruce Pagni, Bart Winkler, Ron Vickers, Sandy Jacobs

NAYS: _____

ABSTAIN: _____

ABSENT: Geoff Gutschow

BOARD OF EDUCATION,
COMMUNITY HIGH SCHOOL DISTRICT NO. 117
LAKE COUNTY, ILLINOIS

By: [Signature]
President, Board of Education

Attest: Sandy Jacobs
Secretary, Board of Education