

**COMMUNITY HIGH SCHOOL DISTRICT 117**  
**COUNTY OF LAKE, LAKE VILLA, ILLINOIS 60046**  
**MINUTES OF REGULAR MONTHLY MEETING OF THE BOARD OF EDUCATION**  
**THURSDAY, JANUARY 18, 2018 6:30 P.M.**

Present

Absent

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**BOARD MEMBERS**

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Mr. Wayne A. Sobczak, President  
Mr. Geoffrey Guttschow, Vice President  
Ms. Ellen Ipsen  
Mr. Bruce Pagni  
Mr. Ronald Vickers  
Mr. Bart Winkler

Mrs. Sandy Jacobs, Secretary

**ADMINISTRATION**

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Mr. James McKay, Superintendent  
Dr. Brie Cederna, Asst. Superintendent  
Dr. Bradford Hubbard, Asst. Supt.  
Mr. Eric Hamilton, Principal  
Mr. David Newberry, Principal

Ms. Jennifer Nolde, Asst. Superintendent

**STUDENT AMBASSADORS**

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Tyler Schneiderheinze, LCHS

Za'Tozia Duffie-Walker, ACHS  
Charles Wagner, ACHS  
Samantha Heft, LCHS

**RECORDING SECRETARY**

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Mrs. Nancy Hendrickson

The regular meeting of the Board of Education of Community High School District 117 was held on Thursday, January 18, 2018 at the Library at Lakes Community High School in Lake Villa, Illinois. Mr. Wayne Sobczak, President, presided over the meeting, calling it to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

None

**PRESENTATIONS**

Mr. Rowells, LCHS Athletic Director, recognized Bryan Plinske as Coach of the Year for Tennis. Bryan has been boys and girls tennis coach in District 117 for 23 years. In addition to coaching tennis in season, Bryan runs several summer camps in the summer, including camps for grade school students.

On behalf of the Board of Education, and as a community member, Mr. Sobczak commended Bryan for his past and present dedication to the district.

Math & PE Updates – Jill Farrell and Vikki Ecker, Math Department Chairs; and Mark Ring and Teri Klobnak, PE Department Chairs, gave their yearly updates highlighting department data, smart goals, challenges, and proud moments.

Mr. Vickers commended the departments for the data driven tracking, and the alignment between both buildings. He praised the staff for their hard work.

LCHS Update – David Newberry, Principal and Tyler Schneiderheinze gave the LCHS highlights.

### **CONSENT AGENDA**

Mr. Winkler moved the Board approve the consent agenda items by one motion. Second by Mr. Vickers.

Roll Call Vote:           Ayes:   Guttschow, Ipsen, Pagni, Winkler, Vickers, Sobczak  
                                  Nays:   None                      Absent:   Jacobs                                      Motion Carried.

### **APPROVAL OF MINUTES\***

- Regular Meeting, December 7, 2017\*
- Closed Meeting, December 7, 2017\*

### **PERSONNEL**

	<u>NAME</u>	<u>SCHOOL</u>	<u>POSITION</u>	<u>RATE/LEVEL</u>	<u>EFFECTIVE</u>
A.	<u>Employment – Volunteer Positions*</u>				
a.	Edward McPherson	ACHS	Asst. Wrestling Coach		2017-18
b.	George Gonzalez	ACHS	Asst. Wrestling Coach		2017-18
B.	<u>Resignation – Increment Positions*</u>				
a.	Tiffany Chilcote	LCHS	Dance Coach		2017-18
b.	Whitney Walsh	LCHS	Asst. Field Hockey		2017-18
c.	Kristi Durlak	LCHS	Asst. Softball		2017-18
C.	<u>Request for Extended Sick Leave*</u>				
a.	Arnold Glapajone	ACHS	Math Teacher		11/30-12/10/17
b.	Nancy Hendrickson	Dist	Exec Asst to Supt		12/18/17-1/3/18
c.	Caroline Gelden	LCHS	PE Teacher		approx. 3/26-8/12/18
d.	Kevin Kullby	LCHS	Social Studies Teacher		1/8-1/12/18
D.	<u>Approval of Student Teacher*</u>				
a.	Daniel Esquirel	LCHS	Theatre Student Teacher		Semester 2 17-18

### **FINANCE/BUSINESS**

#### FOIAs\*

Two FOIAs were received and responded to.

Approval of Bills and Payroll\*

Fund 10 - Education	\$3,773,671.23
Fund 20 – Building	\$760,316.85
Fund 30 – Debt Services	\$1,181.18
Fund 40 – Transportation	\$330,232.49
Fund 50 – IMRF/Social Security	\$63,403.47
Fund 80 - Tort	\$134,819.00

**REPORT FROM THE BUSINESS OFFICE**

Facility Committee

Superintendent McKay reported on the spring/summer 2018 project schedule.

Transportation Contract Renewal

The District is on a yearly contract with Durham Transportation. There is an anticipation of an increase of 6% due to the difficult times finding qualified drivers and the unemployment rate decreasing. The current contract is approximately \$2,300,000. The contract will be recommended for approval at the February 15, 2018 board meeting.

**GOVERNANCE**

Board Policies – First Reading

The following policies are being presented for the first reading with approval recommended at the February 15th board meeting.

- 2:260 Uniform Grievance Procedure
- 4:15 Identity Protection
- 4:110 Transportation
- 4:150 Facility Management and Building Programs
- 4:170 Safety
- 5:20 Workplace Harassment Prohibited
- 5:90 Abused & Neglected Child Reporting
- 5:100 Staff Development Program
- 5:200 Terms & Conditions of Employment & Dismissal
- 5:220 Substitute Teachers
- 5:240 Suspension
- 5:290 Employment Termination & Suspensions
- 6:50 School Wellness
- 6:60 Curriculum Content
- 6:150 Home & Hospital Instruction
- 6:300 Graduation Requirements
- 6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students
- 6:340 Student Testing & Assessment Program
- 7:10 Equal Educational Opportunities
- 7:15 Student & Family Privacy Rights
- 7:20 Harassment of Students Prohibited
- 7:70 Attendance and Truancy
- 7:180 Prevention of and Response to Bullying, Intimidation & Harassment
- 7:190 Student Behavior

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- 7:250 Student Support Services
- 7:270 Administering Medicines to Students
- 7:275 Orders to Forgo Life Sustaining Treatment
- 7:305 Student Athlete Concussions and Head Injuries
- 7:340 Student Records

Board Policy Review – Section 7 - Students

Dr. Hubbard highlighted the policies that are most frequently referenced within Section 7 – Students.

Proposed School Calendar 2018-19

Mr. Pagni moved the Board approve the 2018-19 school calendar as presented. Second by Mr. Winkler.

Voice Vote:           Ayes: 6           Nays: None           Absent: 1                           Motion carried.

Textbook Adoption Approval

Mr. Vickers moved the Board approve the textbook “Java Methods: Object Oriented Programming and Data Structures” for course AP Computer Science A for the 2018-19 school year as presented. Second by Mr. Winkler.

Voice Vote:           Ayes: 6           Nays: None           Absent: 1                           Motion carried.

New Club Proposals

Mr. Winkler moved the Board approve the two new clubs at Antioch Community High School: Sports Medicine Club and Ski Club as recommended. Second by Mr. Pagni.

Voice Vote:           Ayes: 6           Nays: None           Absent: 1                           Motion carried.

Destruction of Verbatim Records

Section 5 ILCS 120/2.06 of the Illinois Statutes provides:

(c) The verbatim record may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded but only after:

- (1) the public body approves the destruction of a particular recording; and
- (2) the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this section.

Mr. Pagni moved the Board approve destruction of the verbatim records prior to May 2016 as recommended. Second by Mr. Winkler.

Voice Vote:           Ayes: 6           Nays: None           Absent: 1                           Motion carried.

Field Trips (Overnight)

Mr. Winkler moved the Board approve the field trips as presented. Second by Mr. Pagni.

- LCHS – Adventure Ed to Silver Cliff Wisconsin from April 27-29, 2018
- LCHS – Band, Choir & Orchestra to Vienna and Prague from July 4-12, 2019

Voice Vote:           Ayes: 6           Nays: None           Absent: 1                           Motion carried.

**QUESTIONS/COMMENTS – BOARD MEMBERS**

Mr. Winkler and Mr. Pagni commended the Fine Arts Department on their performance of the “*Crucible*” at State. The group received great reviews and tickets were not able to be acquired.

Mr. Winkler reminded the Board of the fund raisers at both schools. Sequoit Pride is on March 10<sup>th</sup> at the VFW hall, and LCHS is on April 21<sup>st</sup> at Maravela’s.

Superintendent McKay noted upcoming events: Law Conference on February 10<sup>th</sup> or the Spring Lake Division Dinner on March 14<sup>th</sup>. If you are interested in attending, please notify the District Office so reservations can be made.

**CLOSED SESSION**

At 7:40 pm Mr. Vickers moved the Board enter into Closed Session for the purpose of discussing the following exceptions to the Open Meetings Act:

- a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1)
- b. Student disciplinary cases. 5 ILCS 120/2(c) (9)
- c. Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5ILCS 120/2(c)(21)

Second by Mr. Guttschow.

Roll Call Vote:           Ayes: Ipsen, Pagni, Winkler, Vickers, Guttschow, Sobczak  
Nays: None                           Absent: Jacobs                           Motion Carried.

Motion to Come out of Closed Session

At 8:00 pm Mr. Vickers moved the Board come out of Closed Session. Second by Mr. Pagni.

Voice Vote:           Ayes: 6           Nays: None           Absent: 1                           Motion carried.

**ACTION AFTER CLOSED SESSION**

Students

Mr. Winkler moved the Board approve the expulsion of Student 2017-18 1A as recommended by the principal and that such expulsion be held in abeyance subject to the execution of the conditions set forth in the Agreement with the student and parents. Second by Mr. Vickers.

Roll Call Vote:           Ayes: Pagni, Winkler, Vickers, Guttschow, Ipsen, Sobczak  
Nays: None                           Absent: Jacobs                           Motion Carried.

Review of Previously Closed Session Minutes to be Released

Section 5 ILCS 120/2.06 of the Illinois Statutes provides:

(d) Each public body shall periodically, but not less than semi-annually, meet to review minutes of all closed meetings. At such meetings a determination shall be made, and reported in open session that (1) the need for confidentiality still exists as to all or part of those minutes or (2) the minutes or portions thereof no longer require confidential treatment and are available for public inspection.

Mr. Vickers moved Closed Session minutes from June 15, 2017 through November 15, 2017, remain closed as recommended by the Superintendent because the need for confidentiality still exists. Second by Mr. Pagni.

Closed Session Held to Discuss:	Dates of Closed Sessions		
	June 15, 2017	Oct. 19, 2017	
Specific employee(s) or District legal counsel; however, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 99-646.	Sept. 20, 2017		
Collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).	June 15, 2017		
Purchase or lease of real property. 5 ILCS 120/2(c)(5).	July 20, 2017		
Student disciplinary cases. 5 ILCS 120/2(c)(9). <i>Minutes of meetings held for this reason shall never be released to protect the individual student's privacy.</i>	June 15, 2017	Nov. 15, 2017	
	Sept. 20, 2017		
	Oct. 19, 2017		
Self-evaluation, practices and procedures or professional ethics, when meeting with an IASB representative. 5 ILCS 120/2(c)(16).	August 17, 2017		
Minutes of meetings lawfully closed, whether for purposes of approval or semi-annual review. 5 ILCS 120/2(c)(21).	July 20, 2017		

**ADJOURNMENT**

At 8:07 pm Mr. Winkler moved the January 18, 2018 meeting of Community High School District 117 Board of Education be adjourned. Second by Mr. Pagni.

Voice Vote:            Ayes: 6            Nays: None            Absent: 1            Motion carried.

The meeting adjourned at 8:07 pm.

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 President

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 Secretary