

COMMUNITY HIGH SCHOOL DISTRICT 117
COUNTY OF LAKE, LAKE VILLA, ILLINOIS 60046
MINUTES OF REGULAR MONTHLY MEETING OF THE BOARD OF EDUCATION
THURSDAY, FEBRUARY 16, 2017 – 6:30 P.M.

Present

Absent

BOARD MEMBERS

Mr. Wayne A. Sobczak, President
Mr. Ronald Vickers, Vice President
Mrs. Sandy Jacobs, Secretary
Mr. Geoffrey Guttschow
Mr. Bart Winkler
Ms. Darla Vanderwall

Mr. Nick Ciko

ADMINISTRATION

Mr. James McKay, Superintendent
Ms. Jennifer Nolde, Asst. Superintendent
Dr. Brie Cederna, Asst. Superintendent
Dr. Bradford Hubbard, Principal
Mr. David Newberry, Principal

STUDENT AMBASSADORS

Julio Najarro, LCHS
Allison Smith, ACHS

Lucie Gundlach, LCHS

RECORDING SECRETARY

Mrs. Nancy Hendrickson

The regular meeting of the Board of Education of Community High School District 117 was held on Thursday, February 16, 2017 at the Library at Lakes Community High School in Lake Villa, Illinois. Mr. Wayne Sobczak, President, presided over the meeting, calling it to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

None

PRESENTATIONS

Jay Marino, Superintendent, District 34, gave a Master Facilities Plan overview in preparation for the Referendum on the April 4, 2017 ballot.

Mr. Marino referenced four objectives:

- Attendance Centers moving to K-5 structure
- Eliminate portable classrooms
- Create greater equity in learning spaces
- Replace existing debt without increasing property taxes

If passed, full completion is targeted for 2019-20.

Kara Graham and Donna Corcoran, CTE Department Chairs; and DeeAnn Andershock and Nicole Edwards, English Department Chairs, gave department updates.

Mr. Vickers asked in future presentations to note data points with corresponding goals so it would be easier to draw conclusive evidence.

LCHS Update – Mr. Newberry, Principal, and Julio Najarro, Student Ambassador, gave the LCHS update.

CONSENT AGENDA

Mr. Vickers moved the Board approve the following consent agenda items by one motion. Second by Mr. Winkler.

Roll Call Vote: Ayes: Vanderwall, Guttschow, Jacobs, Winkler, Vickers, Sobczak
 Nays: None Absent: Ciko Motion Carried.

APPROVAL OF MINUTES*

- Regular Meeting, January 19, 2017*
- Closed Meeting, January 19, 2017*

PERSONNEL

| | <u>NAME</u> | <u>SCHOOL</u> | <u>POSITION</u> | <u>RATE/LEVEL</u> | <u>EFFECTIVE</u> |
|----|--------------------------------------------|---------------|--------------------|-------------------|--------------------|
| A. | <u>Employment – Certified Staff*</u> | | | | |
| a. | Sibby Kruse | Dist | Hearing Itinerant | \$65/hr. | 2017-18 |
| B. | <u>Employment - Long Term Sub*</u> | | | | |
| a. | Lorie Martinez | LCHS | Transition LOA | BA, Step 1 | approx 4/1-5/26/17 |
| C. | <u>Employment – Increment Positions*</u> | | | | |
| a. | Mark McQuade | LCHS | Asst. Baseball | 3D | 2016-17 |
| b. | Frank Fracek | ACHS | Asst. Baseball | 3B .5 | 2016-17 |
| c. | Seth Taylor | LCHS | Asst. Boys VB | 3A | 2016-17 |
| d. | Victoria Drasler | LCHS | Asst. Boys VB | 3A | 2016-17 |
| e. | Mike Cervantes | ACHS | Asst. Lacrosse | 3A .5 | 2016-17 |
| f. | Del Pechaur | ACHS | Asst. Track | 3D to 2D | 2016-17 |
| g. | Dan Osage | ACHS | Head Track | 2D to 1D | 2016-17 |
| D. | <u>Employment – Volunteers*</u> | | | | |
| a. | Kenneth Pokrytko | LCHS | Baseball | | 2016-17 |
| E. | <u>Employment – Summer School*</u> | | | | |
| a. | Trey Hickey | ACHS | SFA Int Coord | \$5000 | 2016-17 |
| b. | Jamie Atkinson | ACHS | ESY Teacher | \$48.06/hr | 2016-17 |
| c. | Andrew Seketa | ACHS | ESY Teacher (sub) | \$48.06/hr | 2016-17 |
| d. | Michelle Curtis | ACHS | ESY Parapro | '16-17 hrly rate | 2016-17 |
| e. | Robin Hart | ACHS | ESY Parapro (sub) | '16-17 hrly rate | 2016-17 |
| F. | <u>Resignations – Certified Staff*</u> | | | | |
| a. | Andrew VanHerik | ACHS/LCHS | English | | 5/2017 |
| b. | Rebecca Schilz | LCHS | PE | | 5/2017 |
| c. | Jared Bussone | LCHS | Science | | 5/2017 |
| G. | <u>Resignations – Increment Positions*</u> | | | | |
| a. | Kyle McLaren | LCHS | Asst. Baseball | | 1/21/17 |
| b. | Julia Shepard | LCHS | Asst. Field Hockey | | 11/2016 |
| c. | Jillian Glassman | ACHS | Asst. Dance | | 2/10/17 |
| d. | Wanda Teddy | ACHS | Dept. Chair | | 6/30/17 |
| H. | <u>Request for Leave of Absence*</u> | | | | |
| a. | Carolyn Barry | LCHS | Math | | 2/7 – 2/10/17 |

- I. Approval of Intern*
a. Christopher Malabanan Athletics 1/9 – 4/28/17

FINANCE/BUSINESS

FOIAs*

Two FOIAs were received and responded to.

Approval of Bills and Payroll*

| | |
|--------------------------------|----------------|
| Fund 10 - Education | \$2,936,373.79 |
| Fund 20 – Building | \$347,990.07 |
| Fund 40 – Transportation | \$261,226.82 |
| Fund 50 – IMRF/Social Security | \$51,733.57 |
| Fund 80 - Tort | \$133,620.00 |

REPORT FROM THE BUSINESS OFFICE

Audit Preparation

Mr. Winkler moved the Board accept the Milburn Cain proposal for Audit preparation for FY17 at an estimated cost of \$6,750. Second by Mr. Vickers.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

Masonry Bid

Mr. Winkler moved the Board accept the base bid and Alternate 1, of Restore Works, in the amount of \$199,000 for masonry work at Lakes and Antioch High School. Second by Mr. Vickers.

Roll Call Vote: Ayes: Guttschow, Jacobs, Winkler, Vickers, Vanderwall, Sobczak
Nays: None Absent: Ciko Motion Carried.

RTU Bid

Mr. Winkler moved the Board accept the bid of Mechanical Concepts, in the amount of \$338,000 for the replacement of RTU units at Antioch Community High School. Second by Mr. Guttschow.

Roll Call Vote: Ayes: Jacobs, Winkler, Vickers, Vanderwall, Guttschow, Sobczak
Nays: None Absent: Ciko Motion Carried.

Roofing Bid

Mr. Vickers moved the Board accept the bid of A-1 Roofing, in the amount of \$246,000, for the replacement of ACHS roof sections 52-2A and 01-06. Second by Mr. Winkler.

Roll Call Vote: Ayes: Winkler, Vickers, Vanderwall, Guttschow, Jacobs, Sobczak
Nays: None Absent: Ciko Motion Carried.

Tennis Court Resurfacing Bid

Mr. Winkler moved the Board accept the base bid and Alternate #3, of Chicagoland Paving in the amount of \$377,122.20 for tennis court resurfacing. Second by Mrs. Vanderwall.

Roll Call Vote: Ayes: Vickers, Vanderwall, Guttschow, Jacobs, Winkler, Sobczak
Nays: None Absent: Ciko Motion Carried.

GOVERNANCE

Board Policies – Second Reading

The following policies were presented for the first reading in January. Approval will be recommended in March.

- 2:125 Board Member Compensation; Expenses
- 2:125 E1 Board Member Expense Reimbursement Form
- 2:125 E2 Board Member Estimated Expense Approval Form
- 5:60 Expenses
- 5:60 E-1 Employee Expense Reimbursement Form
- 5:60 E2 Employee Estimated Expense Approval Form

The following policies were presented for the first reading in January.

- 2:120 Board Member Development
- 2:200 Types of School Board Meetings
- 2:220 School Board Meeting Procedure
- 2:220 E1 Board Treatment of Closed Meeting Verbatim Recordings & Min.
- 2:220 E2 Motion to Adjourn to Closed Meeting
- 2:220 E4 Open Meeting Minutes
- 2:220 E5 Semi-Annual Review of Closed Meeting Minutes
- 2:220 E6 Log of Closed Meeting Minutes
- 2:220 E7 Access to Closed Meeting Minutes and Verbatim Recordings
- 2:220 E8 School Board Records Maintenance Requirements and FAQs
- 4:60 Purchases and Contracts
- 4:110 Transportations
- 4:175 Convicted Child Sex Offender; Screening; Notifications
- 5:10 Equal Employment Opportunity and Minority Recruitment
- 5:100 Staff Development Program
- 5:125 Personal Technology and Social Media; Usage and Conduct
- 5:185 Family and Medical Leave
- 5:190 Teacher Qualifications
- 5:250 Leaves of Absence
- 5:260 Student Teachers
- 5:280 Duties and Qualifications
- 5:330 Sick Days, Vacation, Holidays, and Leaves
- 6:15 School Accountability
- 6:50 School Wellness
- 6:60 Curriculum Content
- 6:145 Migrant Students
- 6:160 English Learners
- 6:170 Title I Programs
- 6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-entering Students
- 6:340 Student Testing and Assessment Program

COMMUNITY HIGH SCHOOL DISTRICT 117
BOARD OF EDUCATION MINUTES
Thursday, February 16, 2017

- 7:15 Student and Family Privacy Rights
- 7:50 School Admissions and Student Transfers To and From Non-District Schools
- 7:60 Residence
- 7:70 Attendance and Truancy
- 7:250 Student Support Services
- 7:260 Exemption from Physical Education
- 7:305 Student Athlete Concussions and Head Injuries
- 7:315 Restrictions on Publications; High School
- 8:30 Visitors to and Conduct on School Property
- 8:70 Accommodating Individuals with Disabilities.

Mr. Vickers moved the Board approve the board policies as presented. Second by Mrs. Jacobs.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

Summer School 2017

Summer school offerings for 2017 were presented.

IHSA Application for Cooperative Team Sponsorship - Lacrosse

Mr. Winkler moved the Board approve IHSA application for Cooperative Team Sponsorship for Lacrosse as recommended. Second by Mr. Vickers.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

Upcoming Board Meetings

- March 2, 2017 – Cancel
- March 8, 2017 – Lake Division Meeting (North Chicago)
- March 16, 2017 – BOE Meeting
- April 20, 2017 – BOE Meeting
- April 28, 2017 Special BOE Meeting (seat new BOE)
- May 18, 2017 – Joint Board Dinner/Meeting & BOE Meeting
- July 12, 2017 – BOE Meeting & Board Self Evaluation

Mr. Vickers moved the Board cancel the March 2, 2017 meeting; schedule April 28 for seating new Board and schedule July 12, 2017 for a Board Self Evaluation as recommended. Second by Mrs. Jacobs.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

Field Trips (Overnight)

Mr. Vickers moved move the Board approve the field trip request from Terry Dewing ACHS, and Paige Comito LCHS, Field Hockey Coaches to take Teams to the Gateway Classic tournament in St. Louis, Missouri from September 1 – 3, 2017 as recommended. Second by Mrs. Vanderwall.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

QUESTIONS/COMMENTS – BOARD MEMBERS

Mr. Winkler reminded the Board of the Sequoit Pride “Main Event” on March 18th at the VFW Hall in Antioch. Dinner will be catered by Portillo’s. Tickets can be purchased on-line for \$30 before March 3rd and \$40 afterwards.

Mr. Newberry noted the LCHS Booster Bash on April 22nd at the Wedgewood Banquet Center in Wadsworth. Tickets are \$40 with \$20 of ticket price going to LCHS club or sport of your choice.

CLOSED SESSION

At 8:10 pm Mr. Vickers moved the Board enter into Closed Session for the purpose of discussing the following exceptions to the Open Meetings Act:

- a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1)
- b. Student disciplinary cases. 5 ILCS 120/2(c) (9)

Second by Mr. Guttschow.

Roll Call Vote: Ayes: Vanderwall, Guttschow, Jacobs, Winkler, Vickers, Sobczak
Nays: None Absent: Ciko Motion Carried.

Motion to Come out of Closed Session

At 8:38 pm Mr. Winkler moved the Board come out of Closed Session. Second by Mrs. Jacobs.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

ACTION AFTER CLOSED SESSION

Students

Mr. Guttschow moved the Board approve the expulsion of Student 2016-17 3A as recommended by the principal and that such expulsion be held in abeyance subject to the execution of the conditions set forth in the Agreement with the student and parents. Second by Mr. Winkler.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

Personnel

Mr. Vickers moved the Board approve the multi-year contract for the Assistant Superintendent Contract for Curriculum and Instruction as presented. Second by Mr. Guttschow.

Voice Vote: Ayes: 6 Nays: None Absent: 1 Motion carried.

