

COMMUNITY HIGH SCHOOL DISTRICT 117
COUNTY OF LAKE, LAKE VILLA, ILLINOIS 60046
MINUTES OF REGULAR MONTHLY MEETING OF THE BOARD OF EDUCATION
THURSDAY, DECEMBER 8, 2016 – 6:30 P.M.

Present

Absent

BOARD MEMBERS

Mr. Wayne A. Sobczak, President
Mrs. Sandy Jacobs, Secretary
Mr. Geoffrey Guttschow
Mr. Bart Winkler

Mr. Ronald Vickers, Vice President
Mr. Nick Ciko
Ms. Darla Vanderwall

ADMINISTRATION

Mr. James McKay, Superintendent
Ms. Jennifer Nolde, Asst. Superintendent
Dr. Brie Cederna, Asst. Superintendent
Dr. Bradford Hubbard, Principal
Mr. David Newberry, Principal

STUDENT AMBASSADORS

Julio Najarro, LCHS

Allison Smith, ACHS
Lucie Gundlach, LCHS

RECORDING SECRETARY

Mrs. Nancy Hendrickson

The regular meeting of the Board of Education of Community High School District 117 was held on Thursday, December 8, 2016 at the Library at Lakes Community High School in Lake Villa, Illinois. Mr. Wayne Sobczak, President, presided over the meeting, calling it to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

None

PRESENTATIONS

Annual Financial Report – Larry Kruescher and David Cain from Milburn Cain gave an overview of CHSD117's audit. The Annual Financial Report Estimated Financial Profile Summary gives the District a score of 4.00 out of a possible 4.00 total. Such a rating earns the District the financial profile designation of "Recognition."

LCHS Update – Mr. Newberry, Principal and Julio Najarro, LCHS Ambassador gave the LCHS update.

CONSENT AGENDA

Mr. Guttschow moved the Board approve the following consent agenda items by one motion. Second by Mr. Winkler.

Roll Call Vote: Ayes: Jacobs, Winkler, Guttschow, Sobczak
 Nays: None Absent: Vickers, Ciko, Vanderwall Motion Carried.

APPROVAL OF MINUTES*

- Regular Meeting, November 16, 2016*
- Closed Meeting, November 16, 2016*

PERSONNEL

	<u>NAME</u>	<u>SCHOOL</u>	<u>POSITION</u>	<u>RATE/LEVEL</u>	<u>EFFECTIVE</u>
A.	<u>Employment – Long Term Sub*</u>				
a.	Braden Cretacci	LCHS	English (2 per)	\$52.50/per.	1/3/17-3/15/17
b.	Lisette Hirsch	LCHS	English (2 per)	\$49.11/per.	12/7-12/16/16
c.	Lisette Hirsch	LCHS	English (3 per)	\$49.11/per.	1/3/17-3/15/17
d.	Kari Cook	LCHS	Social Studies	BA, Step 1	11/29/16 – 2/6/17
B.	<u>Employment – Increment Positions*</u>				
a.	Jason White	ACHS	Asst. Softball	3B	2016-17
b.	Greg Bays	ACHS	Asst. Track (.5)	3D	2016-17
c.	Paige Lehman	LCHS	Student Council	3A	approx. 12/7-3/15/17
C.	<u>Employment – Volunteer Coach*</u>				
a.	Scot Henderson	ACHS	Chess Club		2016-17
D.	<u>Request for Leave of Absence* (Exhibit IV)</u>				
a.	Sandra Landrey	Allendale	Teacher		Intermittent 2016-17
b.	Anne Eichman	LCHS	Social Studies		11/29/16-2/6/17
c.	Jenna Ludden	ACHS	Special Ed		4/3/17-5/26/17
d.	Lisa Sprague	LCHS	Dean Secry		1/9/17-1/16-17

FINANCE/BUSINESS

FOIAs*

Two FOIAs were received and responded to.

Approval of Bills and Payroll*

Fund 10 - Education	\$2,818,388.71
Fund 20 – Building	\$134,440.48
Fund 40 – Transportation	\$270,704.36
Fund 50 – IMRF/Social Security\	\$5,576.96
Fund 80 - Tort	5,793.00

REPORT FROM THE BUSINESS OFFICE

Durham Contract Renewal – Second Reading

Mr. Winkler moved the Board renew the Durham School Services transportation contract for the 2017-18 school year, at a rate increase of 3.0%. Second by Mrs. Jacobs.

Roll Call Vote: Ayes: Guttschow, Jacobs, Winkler, Sobczak
Nays: Ciko Absent: Vickers, Ciko, Vanderwall Motion Carried.

Student Fees – Second Reading

Mr. Guttschow moved the Board approve student fees as presented for the 2017-18 school year. Second by Mr. Winkler.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

Suburban School Cooperative Insurance Pool

Mrs. Jacobs moved the Board approve membership retention and renewal in SCCIP. Second by Mr. Guttschow.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

Annual Life Safety

The ROE Yearly Life Safety Inspection was completed in September. Response letter and inspection notes were addressed.

GOVERNANCE

New Course Proposals

New course proposals for 2017-18 were presented at the November Board Meeting and are recommended for approval.

- Tech Support Internship
- Math Improvement
- Dance & Fitness
- Adventure Education 2
- Life Resource Management 400
- Earth & Space Systems 301
- Spanish for Heritage Speakers I
- AP Capstone: AP Research

Mr. Winkler moved the Board approve the new course proposals for 2017-18 as recommended. Second by Mrs. Jacobs.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

Resolution Proposing a Referendum to Elect All Board Members At-Large

Mr. Winkler moved the Board approve the Resolution providing for and requiring the submission of the proposition of whether all board members should be elected at-large to the District's voters at the April 4, 2017 consolidated election as presented. Second by Mr. Guttschow.

Roll Call Vote: Ayes: Jacobs, Winkler, Guttschow, Sobczak
Nays: None Absent: Vickers, Ciko, Vanderwall Motion Carried.

Field Trips (Overnight)

Mr. Winkler moved the Board approve the overnight field trip request for the Baseball teams to go to Jacksonville, IL March 24-26, 2017 for baseball games as recommended. Second by Mr. Guttschow.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

QUESTIONS/COMMENTS – BOARD MEMBERS

Tri-Conference experiences were shared. Mr. Winkler attended a presentation on educational programs/activities for parents hosted by schools. Mr. Winkler thought this type of program might be something worthy of considering for D117 parents.

Mr. Sobczak attended a few legal sessions. In the sessions Mr. Sobczak learned board members from other districts were not kept up-to-date on legal topics affecting school districts. Mr. Sobczak felt fortunate that the D117 Administration keeps the BOE, Administration and community apprised of legal updates pertaining to the school district.

CLOSED SESSION

At 7:10 pm Mr. Guttschow moved the Board enter into Closed Session for the purpose of discussing the following exceptions to the Open Meetings Act:

- a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).
- b. Student disciplinary cases. 5 ILCS 120/2(c) (9)

Second by Mr. Winkler.

Roll Call Vote: Ayes: Jacobs, Winkler, Guttschow, Sobczak
Nays: None Absent: Vickers, Ciko, Vanderwall Motion Carried.

Motion to Come out of Closed Session

At 8:10 pm Mrs. Jacobs moved the Board come out of Closed Session. Second by Mr. Winkler.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

ADJOURNMENT

At 8:11 pm Mr. Guttschow moved the December 8, 2016 meeting of Community High School District 117 Board of Education be adjourned. Second by Mr. Winkler.

Voice Vote: Ayes: 4 Nays: None Absent: 3 Motion carried.

The meeting adjourned at 8:11 pm.

President

Secretary