

**COMMUNITY HIGH SCHOOL DISTRICT 117**  
**COUNTY OF LAKE, LAKE VILLA, ILLINOIS 60046**  
**MINUTES OF REGULAR MONTHLY MEETING OF THE BOARD OF EDUCATION**  
**THURSDAY, AUGUST 18, 2016 – 6:30 P.M.**

Present

Absent

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**BOARD MEMBERS**

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Mr. Wayne A. Sobczak, President  
Mr. Ronald Vickers, Vice President  
Mrs. Sandy Jacobs, Secretary  
Mr. Nick Ciko  
Mr. Geoffrey Guttschow (*arrived 6:34 pm*)  
Ms. Darla Vanderwall  
Mr. Bart Winkler

**ADMINISTRATION**

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Mr. James McKay, Superintendent  
Dr. Brie Cederna, Asst. Superintendent  
Ms. Jennifer Nolde, Asst. Superintendent  
Mr. Bradford Hubbard, Principal  
Mr. David Newberry, Principal

**RECORDING SECRETARY**

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Mrs. Nancy Hendrickson

The regular monthly meeting of the Board of Education of Community High School District 117 was held on Thursday, August 18, 2016 at Peacock Camp in Lake Villa. Mr. Wayne Sobczak, President, presided over the meeting, calling it to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

None

**CONSENT AGENDA**

Mr. Winkler moved the Board approve the following consent agenda items, with the amendment of the Resolutions, (indicated by\*) by one motion. Second by Mr. Vickers.

Roll Call Vote:           Ayes: Vanderwall, Ciko, Jacobs, Winkler, Vickers, Guttschow, Sobczak  
                              Nays: None       Absent: None                               Motion Carried.

**APPROVAL OF MINUTES\***

- Regular Meeting, July 21, 2016\*
- Closed Meeting, July 21, 2016\*

**PERSONNEL**

	<u>NAME</u>	<u>SCHOOL</u>	<u>POSITION</u>	<u>RATE/LEVEL</u>	<u>EFFECTIVE</u>
A.	<u>Employment – Non-Certified Staff*</u>				
a.	Ryan Miles	Dist	Chief of Tech	increase to \$110,000	2016-17
B.	<u>Employment – Long Term Sub*</u>				
a.	Lisette Hirsch	LCHS	English .3	BA, Step 1	2016-17
b.	Kristi Durlak	LCHS	Math	BA, Step 1	2016-17
C.	<u>Employment – Increment Positions*</u>				
a.	Jennifer Nolde	Dist	C & I Work Group	\$12,000	2016-17
b.	Lisette Hirsch	LCHS	Newspaper (.5)	2A	2016-17
c.	Mentors (Exhibit III)	ACHS/LCHS			2016-17
D.	<u>Employment – Summer Tech*</u>				
a.	Noah Beausoleil		Tech	\$8.25/hr.	2015-16
b.	Michael Cherry		Tech	\$8.25/hr.	2015-16
c.	Jonathan Gardner		Tech	\$8.25/hr.	2015-16
d.	Manon Green		Tech	\$8.25/hr.	2015-16
e.	Julienne Parreno		Tech	\$8.25/hr.	2015-16
f.	Seth Slade		Tech	\$8.25/hr.	2015-16
g.	Jonathan Stephens		Tech	\$8.25/hr.	2015-16
h.	Ben Tanneberger		Tech	\$8.25/hr.	2015-16
E.	<u>Approval of Extended Sick Leave*</u> (Exhibit IV)				
a.	Nancy Hendrickson		Dist	8/19 - 9/9/16	

**FINANCE/BUSINESS**

FOIAs\*

Two FOIAs were received and responded to.

Approval of Bills and Payroll\*

Fund 10 - Education	\$2,472,770.98
Fund 20 – Building	\$500,594.19
Fund 40 – Transportation	\$38,689.00
Fund 50 – IMRF/Social Security	\$35,666.63
Fund 80 - Tort	\$142,655.00

**REPORT FROM THE BUSINESS OFFICE**

Asset Disposal

Mr. Vickers moved the Board approve the disposal of listed items. Second by Mr. Winkler.

Roll Call Vote: Ayes: Ciko, Jacobs, Winkler, Vickers, Guttschow, Vanderwall, Sobczak  
 Nays: None Absent: None Motion Carried.

Facility Committee

Ms. Nolde reported on current and potential projects that were discussed at the Facility Committee Meeting on August 1, 2016.

## **GOVERNANCE**

### ISBE Notification of Change of Status – Allendale Program

Mr. McKay updated the Board that the notification from ISBE regarding a change in licensure status of Allendale's residential program does not affect the placement of students at Allendale. Mr. McKay was informed by administration at Allendale that the hold is anticipated to be lifted within a few weeks.

### Certificates of Recognition

Lake County Regional Office of Education issued Certificates of Recognition for 2015-16 for CHSD 117, Antioch and Lakes High Schools.

### Board Policies – First Reading

The following policies are being presented for the first reading and will be recommended for approval at the September board meeting.

- 2:40 Board Member Qualifications
- 2:70 Vacancies on the Board of Education – Filling Vacancies
- 6:100 Using Animals in the Educational Program
- 7:10 Equal Educational Opportunities
- 7:270 Administering Medicines to Students
- 8:90 Parent Organizations and Booster Clubs
- 8:110 Public Suggestions and Concerns

### Policies – 5-Year Review

- 1:10 School District Legal Status
- 1:20 District Organization, Operations, and Cooperative Agreements
- 1:30 District Philosophy
- 2:10 School District Governance
- 2:130 Board-Superintendent Relationship
- 3:10 Goals and Objectives
- 3:30 Chain of Command
- 4:80 Accounting and Audits
- 5:150 Personnel Records
- 6:255 Assemblies and Ceremonies
- 6:260 Complaints about Curriculum, Instructional Materials & Programs
- 7:280 Communicable and Chronic Infectious Disease
- 7:285 Food Allergy Management Program

### Upcoming Events

- Joint Annual Conference – November 18-20, 2016
- New Teacher Dinner – September 14, 2016 5:00 pm @ Antioch Community High School

## **QUESTIONS/COMMENTS – BOARD MEMBERS**

Mrs. Jacobs thanked Mr. McKay for organizing the trip to Peacock Camp, and Mr. Gedville for the tour and commitment to outdoor education.

Mr. McKay updated the Board that he is continuing to work with the village to complete the IGA. A few more revisions are needed before the IGA is finalized.

**CLOSED SESSION**

At 6:55 pm Mrs. Jacobs moved the Board enter into Closed Session for the purpose of discussing the following exceptions to the Open Meetings Act:

- a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).
- b. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
- c. Student disciplinary cases. 5 ILCS 120/2(c) (9)

Second by Mr. Winkler.

Roll Call Vote: Ayes: Vickers, Guttschow, Vanderwall, Ciko, Jacobs, Winkler, Sobczak  
Nays: None Absent: None Motion Carried.

**Motion to Come out of Closed Session**

At 7:56 pm Mr. Winkler moved the Board come out of Closed Session. Second by Mr. Vickers.

Voice Vote: Ayes: 7 Nays: None Absent: None Motion carried.

**STUDENTS**

**Expulsion Abeyance Agreement**

Mr. Winkler moved the Board approve the expulsion of Student 2016-17 1A as recommended by the principal and that such expulsion be held in abeyance subject to the execution of the conditions set forth in the Agreement with the student and parents. Second by Mrs. Jacobs.

Roll Call Vote: Ayes: Vickers, Guttschow, Vanderwall, Ciko, Jacobs, Winkler, Sobczak  
Nays: None Absent: None Motion Carried.

**ADJOURNMENT**

At 7:58 pm Mr. Vickers moved the August 18, 2016 meeting of Community High School District 117 Board of Education be adjourned. Second by Mr. Winkler.

Voice Vote: Ayes: 7 Nays: None Absent: None Motion carried.

The meeting adjourned at 7:59 pm.

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President

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Secretary